



Library Board Meeting
Wells County Public Library
200 W Washington St Bluffton, IN 46714
Small Meeting Room
Tuesday, June 9, 2026
Meeting Minutes
6:30pm

Present: Andrews, Johnson, MacNeill, Mentzer, Tabor, Ulfig, Yergler

Absent: McFarren

1. Call to Order: Tabor called the meeting to order at 6:32 p.m.
2. Public Input: None
3. Consent Agenda: Johnson made a motion to accept the consent agenda as presented, which was seconded by Yergler. The vote was unanimous to approve.
 - a. May 12, 2026 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. May 2026 Register of Claims
4. June 1-9, 2026 Register of Claims: Andrews made a motion to accept the register of claims in the amount of \$323,049.86. Mentzer seconded the motion, which passed unanimously.
5. Correspondence: None
6. Staff Report-None, staff member was out
7. Committee Reports
 - a. Building
 - b. Budget
 - i. Budget Calendar
 - ii. Cash flow
 - c. Policy and By-laws
 - i. Employment Policy
 - d. Public Awareness/Outreach
 - e. Nominating
 - f. Director Evaluation
8. Unfinished Business
9. Personnel Updates
10. New Business
11. Other Items for Consideration
 - a. Director Updates

Community Meetings/Activities attended outside the library:

Bluffton NOW! Board Meeting

BrrrFest Meetings/BrrrFest

Chamber Board meeting

Chamber Board Drug Task Force Committee

Rotary Meetings

Wells County Foundation Board

Wells County Foundation Grants Committee

Bluffton Land Trust Meeting

United Way Board Meeting

Meeting Updates inside the library:

Department Head meeting –Evergreen schedule/planning and Policies.

Current Projects/Big Programs/News:

-Evergreen

-We had staff visit Morrison Reeves Library in Richmond in August. Morrison Reeves recently switched from SirsiDynix to Evergreen. It's really good to hear about the nitty gritty of what is different/will change from a library that has recently switched and is slightly larger than Wells County.

-To make sure we are being proactive in our switch to Evergreen. We will be weeding our entire collections from January 2026-October 2026. We typically weed our collection on a 3-5 year rotation, but we do not want to transfer records of books that would just be weeded a year later. Also, we will lose our past circulation stats in the system, which we use when making weeding decisions. This will ensure stats going forward are being reset within the same timeframe. We are also working on breaking the connection of long-overdue fines on material that has been discarded. If an item has a fine on it, even though it has been discarded, the record remains in our system. We would prefer not to transfer this record, so we are breaking the link, charging the patron as a miscellaneous fine, and then removing the record.

-We visited LaGrange Public Library at the end of April to see how the process of Evergreen works for a system that has a branch and is the largest library in their area. The goal was to know best practices on receiving Evergreen material with transferring to and from our branch, how much space is needed for Evergreen processes, what changes need to be made to our spaces, and how much time needs to be devoted to Evergreen processes. We now

have a plan for our spaces. Every library we have talked about the time needed for staff to work on Evergreen tells us it's about 7-10 hours a week and it is best when only 1-2 people are in charge of doing Evergreen. My proposal next month with budget numbers will be to make Chloe, our Material Services Assistant, full-time instead of hiring someone part-time. This would ensure that the person in charge of Evergreen processing is in the building more often for questions, is here when needed for processing, and has other work to do during time not devoted to Evergreen.

-Friends of the Library Book sales

Book Sale Dates 2026

June 24-27, 2026 with Friends Only Sale on June 23rd

October 21-25, 2026 with Friends Only Sale on October 20th

Grants and Large Donations

The library is very blessed by our patrons and community! In 2026, we have received:

A private donation of \$17,000!

A grant of \$7,000 from the Wabash Endowment/Wells County Foundation for Teen programming.

A donation of \$10,000 from the Carnegie Foundation to all former and current Carnegie Libraries.

A donation of \$700 from Brickhouse Farms from their January community donation campaign.

12. Roundtable

13. Next Meeting Announcements:

a. Regular Meeting– Tuesday, July 14, 2026, 6:30pm at Bluffton

14. Adjournment: Tabor adjourned the meeting at 7:01 p.m.

Executive Session was held immediately following to discuss personnel pursuant to IC 5-14-1.5-6(b)(9)

Steve Tabor, Board President

Dawn Ulfig, Board Secretary