



Library Board Meeting
Wells County Public Library
207 N Jefferson St Ossian, IN 46777
Ossian Meeting Room
Tuesday, May 12, 2026
Meeting Minutes
6:30pm

Present: Andrews, MacNeill, Mentzer, Tabor, Ulfig, Yergler

Absent: Johnson, McFarren

1. Call to Order: Tabor called the meeting to order at 6:44 p.m.
2. Public Input: None
3. Consent Agenda: Yergler made a motion to accept the consent agenda as presented, which was seconded by Ulfig. Vote passed unanimously.
 - a. April 14, 2026 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. April 2026 Register of Claims
4. May 1-12, 2026 Register of Claims: Ulfig made a motion to approve the register of claims for May 1-12, 2026, in the amount of \$208,990.24. The motion was seconded by Mentzer and passed unanimously.
5. Correspondence: None
6. Staff Report-Ossian Susan Dailey created a video that was shared about the history of the Wells County libraries, with emphasis on the Ossian Branch.
7. Committee Reports
 - a. Building
 - b. Budget
 - i. Budget Calendar: Andrews made a motion to approve the dates presented for the budget calendar; Yergler seconded the motion. The motion passed unanimously.
 - c. Policy and By-laws
 - i. Non-discrimination and Compensation & Work Week Policies
 - d. Public Awareness/Outreach
 - e. Nominating
 - f. Director Evaluation
8. Unfinished Business
9. Personnel Updates
 - a. New Hires: Yergler made a motion to hire Erin McAvoy as the new teen Services Manager at Main branch at the rate of \$27.65/hour, with an April 30th start date and the hiring of Cristin Springer as a summer intern at the rate of \$12.85/hour, with a start date at part time May 7th, increasing to full time on June 1st. Ulfig seconded the motion and it passed unanimously.
10. New Business
11. Other Items for Consideration
 - a. Director Updates
Community Meetings/Activities attended outside the library:
Bluffton NOW! Board Meeting
BrrrFest Meetings/BrrrFest
Chamber Board meeting
Chamber Board Drug Task Force Committee
Rotary Meetings
Wells County Foundation Board
Wells County Foundation Grants Committee
Bluffton Land Trust Meeting

United Way Board Meeting

Meeting Updates inside the library:

Department Head meeting –Summer Intern schedule, Evergreen schedule/planning, Annual Report, TitleSource360, and Policies.Current Projects/Big Programs/News:

-Evergreen

-We had staff visit Morrison Reeves Library in Richmond in August. Morrison Reeves recently switched from

SirsiDynix to Evergreen. It's really good to hear about the nitty gritty of what is different/will change from a library that has recently switched and is slightly larger than Wells County.

-To make sure we are being proactive in our switch to Evergreen. We will be weeding our entire collections from January 2026-October 2026. We typically weed our collection on a 3-5 year rotation, but we do not want to transfer records of books that would just be weeded a year later. Also, we will lose our past circulation stats in the system, which we use when making weeding decisions. This will ensure stats going forward are being reset within the same timeframe. We are also working on breaking the connection of long-overdue fines on material that has been discarded. If an item has a fine on it, even though it has been discarded, the record remains in our system.

We would prefer to not transfer this record, so we are breaking the link, charging the patron as a miscellaneous fine, and then removing the record.

-We visited LaGrange Public Library at the end of April to see how the process of Evergreen works for a system that

has a branch and is the largest library in their area. The goal was to know best practices on receiving Evergreen

material with transferring to and from our branch, how much space is needed for Evergreen processes, what changes need to be made to our spaces, and how much time needs to be devoted to Evergreen processes. We now have a plan for our spaces. Every library we have talked about the time needed for staff to work on Evergreen tells us it's about 7-10 hours a week and it is best when only 1-2 people are in charge of doing Evergreen. My proposal next month with budget numbers will be to make Chloe, our Material Services Assistant, full-time instead of hiring someone part-time. This would ensure that the person in-charge of Evergreen processing is in the building more often for questions, is here when needed for processing, and has other work to do during time not devoted to Evergreen.

-Friends of the Library Book sales

Book Sale Dates 2026

June 24-27, 2026 with Friends Only Sale on June 23rd

October 21-25, 2026 with Friends Only Sale on October 20 th

Grants and Large Donations

The library is very blessed by our patrons and community! In 2026, we have received:

A private donation of \$17,000!

A grant of \$7,000 from the Wabash Endowment/Wells County Foundation for Teen programming.

A donation of \$10,000 from the Carnegie Foundation to all former and current Carnegie Libraries.

A donation of \$700 from Brickhouse Farms from their January community donation campaign.

12. Roundtable

13. Next Meeting Announcements:

- a. Regular Meeting– Tuesday, June 9, 2026, 6:30pm at **Bluffton**
- b. Executive Session will be held immediately following to discuss personnel pursuant to IC 5-14-1.5-6(b)(9)

14. Adjournment: Tabor adjourned the meeting at 7:23 p.m.