



Library Board Meeting
Wells County Public Library
200 W Washington St Bluffton, IN 46714
Small Meeting Room
Tuesday, October 14, 2025
Meeting Minutes
6:30pm

Present: Johnson, MacNeill, McFarren, Tabor, Ulfing, Yergler

Absent: Andrews, Mentzer

1. Call to Order: Tabor called the meeting to order at 6:30 p.m.
2. Public Input: None
3. Consent Agenda: Yergler made a motion to accept the consent agenda, which was seconded by Johnson. The vote was unanimous to accept.
 - a. September 9, 2025, Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. September 2025 Register of Claims
4. October 1-14, 2025, Register of Claims: Johnson made a motion to accept the register of claims in the amount of \$183,073.48. The motion was seconded by McFarren and passed unanimously.
5. Correspondence: A thank you note was shared
6. Staff Report-One Book One County-Chloe and Grace presented information about the many and varied programming options the library is offering to go along with the shared reading of the novel True Grit by Charles Portis.
7. Committee Reports
 - a. Building
 - i. Lighting
 - b. Budget
 - i. Budget Calendar and MLGQ (AVGQ)
 - c. Policy and By-laws
 - i. Proposed Policy Changes
 - d. Public Awareness/Outreach
 - e. Nominating
 - f. Director Evaluation
8. Unfinished Business
9. Personnel Business
 - a. New Hire: Ulfing made a motion to hire Kirsten Whitsett for 24 hours per week at a pay rate of \$13.76/hr. The motion was seconded by Yergler and passed unanimously.
10. New Business
 - a. Resolution 25-08 Appropriation Reduction for Rainy Day and LIRF: McFarren made a motion to approve the resolution as presented, which was seconded by Johnson. The motion passed unanimously.
 - b. Adopt 2026 Budgets – Resolution 25-09 for Appropriations and Tax Rates-Form 4: McFarren made a motion to approve, Ulfing seconded the motion. The motion passed unanimously.
11. Other Items for Consideration
 - a. Director Updates
Community Meetings/Activities attended outside the library:
Bluffton NOW! Board Meeting
Chamber Board meeting
Chamber Board Drug Task Force Committee
Rotary Meetings

Wells County Foundation Board
Wells County Foundation Grants Committee
Wells County Land Trust Meeting
United Way Board Meeting
Meeting Updates inside the library:
Department Head meeting – Fall In-Service Feedback, Evaluations, Last Purchase Dates,
Brodart vs. Baker&Taylor,
and Weeding for Evergreen.
Current Projects/Big Programs/News:

-Evergreen

-We had our meeting with the State Rep for Evergreen. At this time, we are in line for going live 4th quarter of 2027. This is further out than we had hoped, but they did think that they should be able to do our week of downtime during Street Fair, since it is so far out.

-We had staff visit Morrison Reeves Library in Richmond in August. Morrison Reeves recently switched from SirsiDynix to Evergreen. It's really good to hear about the nitty gritty of what is different/will change from a library that has recently switched and is slightly larger than Wells County.

-To make sure we are being proactive in our switch to Evergreen. We will be weeding our entire collections from January 2026-March 2027. We typically weed our collection on a 3-5 year rotation, but we do not want to transfer records of books that would just be weeded a year later. Also, we will lose our past circulation stats in the system, which we use when making weeding decisions. This will ensure stats going forward are being reset within the same timeframe. We are also working on breaking the connection of long-overdue fines on material that has been discarded. If an item has a fine on it, even though it has been discarded, the record remains in our system. We would prefer not to transfer this record, so we are breaking the link, charging the patron as a miscellaneous fine, and then removing the record.

-Friends of the Library Book sales

2025 Book Sale Dates:

-October 22-25 with the 21st being Friends Only

12. Roundtable

13. Next Meeting Announcements:

a. Regular Meeting– Tuesday, November 11, 2025, 6:30pm at Bluffton

14. Adjournment: The meeting was adjourned by Tabor at 7:10 p.m.

Board Members and Appointing Information

Steve Tabor-President-Appointed by: Bluffton-Harrison MSD-Term: 8/16/2023-8/15/2027

Joe McFarren-Vice President-Appointed by: Wells County Commissioners-Term: 8/16/2024-8/15/2028

Deb Johnson-Treasurer-Appointed by: Bluffton-Harrison MSD-Term: 8/21/2022-8/21/2026

Dawn Ulfig-Secretary-Appointed by: Norwell and Southern Wells Schools-Term: 8/16/2022-8/15/2026

Matt Yergler-Board Member-Appointed by: Wells County Commissioners-Term: 8/15/2025-8/15/2029

Lauren Andrews-Board Member-Appointed by: Wells County Council-Term: 8/16/2024-8/15/2028

Dayle Mentzer-Board Member-Appointed by: Wells County Council-Term: 8/16/2025-8/15/2029

Steve Tabor, Board President

Dawn Ulfig, Board Secretary