



Library Board Meeting
Wells County Public Library
200 W Washington St Bluffton, IN 46714
Small Meeting Room
Tuesday, August 12, 2025
Meeting Minutes
6:30pm

Present: Brown, Johnson, MacNeill, McFarren, Tabor, Ulfig, Yergler

Absent: Andrews

1. Call to Order: Tabor called the meeting to order at 6:30.
2. Public Input: None
3. Consent Agenda: McFarren made a motion to approve the consent agenda, which was seconded by Johnson. The vote passed unanimously.
 - a. July 8, 2025 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. July 2025 Register of Claims
4. August 1-12, 2025 Register of Claims: Brown made a motion to accept the register of claims for August 1-12 in the amount of \$150,532.53. The motion was seconded by Ulfig and passed unanimously.
5. Correspondence: None
6. Staff Report- Benefits of In-Service – Stephanie presented all the ways that in-service is beneficial to the library and staff including improving communication, trainings, providing opportunities for continuing education credits, allowing celebration of employment milestones and increasing comradery.
7. Committee Reports
 - a. Building
 - b. Budget
 - i. Budget Calendar and MLGQ (AVGQ)
 - ii. 2023-2024 Audit
 - c. Policy and By-laws
 - i. Employee Benefits Policy
 - d. Public Awareness/Outreach
 - i. New Board Members: Dayle Mentzer and Matt Yergler
 - e. Nominating
 - f. Director Evaluation
8. Unfinished Business
9. Personnel Business
10. New Business: Brown made a motion to approve items a-e as presented, McFarren seconded, vote passed unanimously.
 - a. Approve 2026 Salary Resolution 25-06
 - b. Approve 2026 Rainy Day Budget
 - c. Approve 2026 Operating Budget
 - d. Approve 2026 Bond&Interest Budget
 - e. Approve 2026 LIRF Budget
 - f. Approve Notice to Taxpayers-Form 3: Ulfig made a motion to approve the publication as presented, which Yergler seconded. This passed unanimously.

- g. Building Insurance Quote for Renewal: Johnson made a motion to approve the contract of services by Hastings Mutual in the amount of \$15,797. Ulfig seconded the motion, which passed unanimously.
11. Other Items for Consideration
- a. Director Updates
Community Meetings/Activities attended outside the library:
Bluffton NOW! Board Meeting
Chamber Board meeting
Chamber Board Drug Task Force Committee
Rotary Meetings
Wells County Foundation Board
Wells County Foundation Grants Committee
Meeting Updates inside the library:
Department Head meeting – do not meet in August
Current Projects/Big Programs/News:
-Evergreen
We had our meeting with the State Rep for Evergreen. At this time, we are in line for going live 4th quarter of 2027. This is further out than we had hoped, but they did think that they should be able to do our week of downtime during Street Fair, since it is so far out.
-Children’s Book Festival October 11 th
-Friends of the Library Book sales 2025 Book Sale Dates:
-October 22-25 with the 21st being Friends Only
12. Roundtable: Dustin Brown’s service on the Board was recognized as his term comes to an end this month.
13. Next Meeting Announcements:
- a. Regular Meeting– Tuesday, September 9, 2025, 6:30pm at Bluffton
 - i. Public Hearing on 2026 Budgets
14. Adjournment: Tabor adjourned the meeting at 7:06.
Annual Meeting to follow immediately.

Steve Tabor, Board President

Dawn Ulfig, Board Secretary

Board Members and Appointing Information

Steve Tabor-President-Appointed by: Bluffton-Harrison MSD-Term: 8/16/2023-8/15/2027
Dustin Brown-Vice President-Appointed by: Wells County Council-Term: 8/16/2021-8/15/2025
Deb Johnson-Treasurer-Appointed by: Bluffton-Harrison MSD-Term: 8/21/2022-8/21/2026
Dawn Ulfig-Secretary-Appointed by: Norwell and Southern Wells Schools-Term: 8/16/2022-8/15/2026
Matt Yergler-Board Member-Appointed by: Wells County Commissioners-Term: 8/15/2021-8/15/2025
Lauren Andrews-Board Member-Appointed by: Wells County Council-Term: 8/16/2024-8/15/2028
Joe McFarren-Board Member-Appointed by: Wells County Commissioners-Term: 8/16/2024-8/15/2028