



Library Board Meeting
Wells County Public Library
200 W Washington St Bluffton, IN 46714
Small Meeting Room
Tuesday, November 12, 2024
Meeting Minutes
6:30pm

Present: Andrews, Brown, Johnson, MacNeill, McFarren, Tabor, Ulfig, Yergler

1. Call to Order: President Tabor called the meeting to order at 6:30 p.m.
2. Public Input: There was no public input
3. Consent Agenda: Johnson made a motion to accept the consent agenda. Brown seconded the motion, which passed unanimously.
 - a. October 8, 2024 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. October 2024 Register of Claims
4. November 1-12, 2024 Register of Claims: Yergler made a motion to accept the register of claims, which totaled \$152,345.84. Brown seconded the motion. The board passed the motion unanimously.
5. Correspondence: None
6. Staff Report-Library Passes and Lockers-Teresa shared the following:
 - a. The various passes the library offers to places like Science Central, the Botanical Conservatory, and various museums.
 - b. Curbside delivery (which began during 2020 due to COVID) is still an available service and has been used 98 times already this year at the Main branch.
 - c. The lockers are being used at Ossian (154), Bluffton (303) and Southern Wells (203). Amounts in parentheses are the number of items checked out so far using the lockers so far this year.
7. Committee Reports: None
 - a. Building
 - b. Budget
 - c. Policy and By-laws
 - d. Public Awareness/Outreach
 - e. Nominating
 - f. Director Evaluation
8. Unfinished Business: None
9. Personnel Business
 - a. New Hire: Ulfig made a motion to hire Karen Carpenter for the position of Circulation clerk at the rate of \$13.75/hr for 18-20 hours per week. Andrews seconded the motion, which passed unanimously.
10. New Business
 - a. Policy Changes for 2025: The board took time to review recommendations of the Board policy recommendations. Yergler made a motion to accept the proposed changes, and McFarren seconded the motion. The vote passed unanimously.
 - b. Health Insurance: The board considered several options for insurance. Yergler made a motion to continue with the existing insurance provider. Johnson seconded the motion, which passed unanimously. Johnson made a motion to increase the staff contribution from \$140/month to \$150/month. Andrews seconded the motion, which passed unanimously.
11. Other Items for Consideration
 - a. Director Updates:
Community Meetings/Activities attended outside the library:

Bluffton NOW! Board Meeting
Chamber Board meeting
Chamber Executive Meeting
Rotary Meetings
Wells County Foundation Board
Wells County Foundation Board Grants Committee

Current Projects/Big Programs/News:

Our next Children's Book Festival will be October 11, 2025

-Friends of the Library Book sales

The October Book Sale brought in \$1,800.06. This is \$192.84 more than 2023, \$132.46 more than 2022, and \$61.35 more than 2021 book sales.

Next Book Sales will be:

2025 Book Sale Dates:

- February 5-8 with the 4th being Friends Only
- June 25-28 with the 24th being Friends Only
- ☐October 22-25 with the 21st being Friends Only

12. Roundtable: The board discussed Christmas gifts for the WCPL staff. Ulfig will be collecting funds for this purpose.

13. Next Meeting Announcements:

- a. Regular Meeting– Tuesday, December 10, 2024, 6:30pm at Bluffton

14. Adjournment: President Tabor adjourned the meeting at 7:47 p.m.

Board President, Steve Tabor

Board Secretary, Dawn Ulfig