



Library Board Meeting  
Wells County Public Library  
200 W Washington St Bluffton, IN 46714  
Small Meeting Room  
Tuesday, October 8, 2024  
Meeting Minutes  
6:30pm

Present: Andrews, Brown, MacNeill, McFarren, Tabor, Ulfig, Yergler

Absent: Johnson

1. Call to Order: President Stauffer called the meeting to order at 6:30 PM.
2. Public Input: There was no public input.
3. Consent Agenda: Yergler made a motion to accept the consent agenda. Brown seconded the motion. Motion passed unanimously. The following items were approved and adopted:
  - a. September 10, 2024 Board Meeting Minutes
  - b. Librarian's Report
  - c. Treasurer's Report
  - d. September 2024 Register of Claims
4. October 1-8, 2024 Register of Claims: Ulfig made a motion to accept the register of claims, which totaled \$37,585.56. McFarren seconded the motion, which passed unanimously.
5. Correspondence: Three thank you notes were shared; the last from Cindy Hedges from the Wells County Historical Society included a donation for supplies.
6. Staff Report-Library Calendar Software – Emily: Emily shared that the calendar software previously used by the library had been discontinued. She showed the Board the new program and highlighted some of its features which included the ability to filter searches by branch, event type and specific program series. She also explained how it can also be used to reserve one of the public meeting rooms (and can now accept payment for rental through the program once rental is approved by the library).
7. Committee Reports
  - a. Building: None
  - b. Budget
    - i. Budget Calendar and MLGQ (AVGQ)
  - c. Policy and By-laws
    - i. Proposed Policy Changes: the policy committee will be reviewing the suggested updates and presenting at next month's meeting.
  - d. Public Awareness/Outreach: No business
  - e. Nominating: No business
  - f. Director Evaluation: No business
8. Unfinished Business: No business
9. Personnel Business: No business
10. New Business
  - a. Resolution 24-04 Indiana Internet Consortium Commitment: Brown made a motion to approve joining the consortium, Ulfig seconded the motion. Motion passed unanimously.
  - b. Resolution 24-05 Appropriation Reduction for Rainy Day and LIRF: Yergler made a motion to accept the resolution as presented, McFarren seconded. Motion passed unanimously.
  - c. Adopt 2025 Budgets – Resolution 24-06 for Appropriations and Tax Rates-Form 4: Brown made a motion to accept the resolution as presented. Andrews seconded the motion, which passed unanimously.
  - d. Library Hours: Yergler made a motion to adjust the hours of the library to facilitate a staff celebration in December. Ulfig seconded the motion. Motion passed unanimously.
  - e.

11. Other Items for Consideration

a. Director Updates

Community Meetings/Activities attended outside the library:

Bluffton NOW! Board Meeting

Chamber Board meeting

Chamber Executive Meeting

Rotary Meetings

Wells County Foundation Board

Wells County Foundation Board Grants Committee

Purdue Extension Health Advisory Board

Meeting Updates inside the library:

Department Head meeting – Fall in-service, ILF Conference, Evaluations, Potential HS Job Shadow

Current Projects/Big Programs/News:

-Friends of the Library Book sales

Next Book Sales will be:

October 23-26, 2024 with Friends Only Sale on October 22nd

12. Roundtable: With two new members, Board members took time to introduce themselves and share some background information.

13. Next Meeting Announcements:

a. Regular Meeting– Tuesday, November 12, 2024, 6:30pm at Bluffton

14. Adjournment: President Tabor adjourned the meeting at 7:19 PM.

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Steve Tabor, Board President

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Dawn Ulfig, Board Secretary