



Library Board Meeting
Wells County Public Library
200 W Washington St Bluffton, IN 46714
Small Meeting Room
Tuesday, August 13, 2024
Meeting Agenda
6:30pm

Present: Brown, Gentis, Johnson, MacNeill, Stauffer, Tabor, Ulfing, Yergler

Absent: None

1. Call to Order: President Stauffer called the meeting to order at 6:30 PM.
2. Public Input: There was no public input.
3. Consent Agenda: Johnson moved to accept the consent agenda. Gentis seconded the motion, which passed unanimously. The following items were approved and adopted:
 - a. July 9, 2024 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. July 2024 Register of Claims
4. August 1-13, 2024 Register of Claims: Johnson moved to accept the Register of Claims, which totaled \$168,361.19. Tabor seconded the motion, which passed unanimously.
5. Correspondence: There was no correspondence.
6. Staff Report- Teachables – Kara: Kara presented an overview of the Scholastic Teachables database to which WCPL has recently subscribed. She also reported on the increase in usage as awareness of this resource spreads.
7. Committee Reports
 - a. Building
 - i. HVAC spreadsheet: Reviewed a listing of major HVAC components and expected lifespans for Main Branch
 - b. Budget
 - i. Budget Calendar and MLGQ (AVGQ)
 - c. Policy and By-laws
 - i. Employee Benefits Policy
 - d. Public Awareness/Outreach
 - i. New Board Members: Lauren Andrews (appointed by County Council, replacing Kim Gentis) and Joe McFarren (appointed by County Commissioners, replacing John Stauffer).
 - e. Nominating: No business
 - f. Director Evaluation: No business
8. Unfinished Business: No business
9. Personnel Business: No business
10. New Business
 - a. Approve 2025 Salary Resolution 24-03: Ulfing moved to approve the 2025 Salary Resolution as presented, which totaled \$1,501,228.82. Tabor seconded the motion, which passed unanimously.
 - b. Approve 2025 Rainy Day Budget: Tabor moved to approve the 2025 Budget Form I as presented (consisting of the Rainy Day, Operating, Bond & Interest, and LIRF budgets) which totaled \$3,814,772. Gentis seconded the motion, which passed unanimously.

- c. Approve 2025 Operating Budget: See item B
 - d. Approve 2025 Bond & Interest Budget: See item B
 - e. Approve 2025 LIRF Budget: See item B
 - f. Approve Notice to Taxpayers-Form 3: Tabor moved to approve the 2025 Notice to Taxpayers-Form 3 as presented. Johnson seconded the motion, which passed unanimously.
 - g. Building Insurance Quote for Renewal: Tabor moved to approve renewing the building insurance with Hastings at an annual cost of \$14,677.00. Ulfing seconded the motion, which passed unanimously.
 - h. Street Fair Request: Tabor moved to approve renting the Annex parking lot to the Street Fair Committee for dates 9/14-9/21. Gentis seconded the motion, which passed unanimously.
11. Other Items for Consideration
- a. Director Updates
- Community Meetings/Activities attended outside the library:**
- Bluffton NOW! Board Meeting
 - Chamber Board meeting
 - Rotary Meetings
 - Wells County Foundation Board
 - Purdue Extension Health Advisory Board
- Meeting Updates inside the library:**
- Department Head meeting** – Do not meet in August.
- Current Projects/Big Programs/News:**
- Friends of the Library Book sales:
- October 23-26, 2024 with Friends Only Sale on October 22nd
12. Roundtable: No business
13. Next Meeting Announcements:
- a. Regular Meeting– Tuesday, September 10, 2023, 6:30pm at Bluffton
 - i. Public Hearing on 2025 Budgets
14. Adjournment: President Stauffer adjourned the meeting at 7:11 PM.
- Annual Meeting to follow immediately.

John Stauffer, Board President

Dustin Brown, Board Secretary

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ANNUAL MEETING
(Immediately following regular session)

1. Call to Order: President Stauffer called the meeting to order at 7:11 PM.
2. Nominating Committee Report
3. Election of Board Officers: Johnson moved to elect the slate of candidates as presented. Tabor seconded the motion, which passed unanimously.
 - a. President: Steve Tabor
 - b. Vice President: Dustin Brown
 - c. Secretary: Dawn Ulfig
 - d. Treasurer: Deb Johnson
4. Reading of the By-Laws: Yergler moved to dispense with the reading of the By-Laws. Ulfig seconded the motion which passed unanimously.
5. Adjournment: President Stauffer adjourned the meeting at 7:15 PM.

John Stauffer, Board President

Dustin Brown, Board Secretary