



Library Board Meeting  
Wells County Public Library  
Main Library  
200 W Washington St Bluffton, IN 46714  
Small Meeting Room  
Tuesday, March 12, 2024  
Meeting Minutes  
6:30pm

Present: Brown, Gentis, MacNeill, Stauffer, Tabor, Ulfig, Yergler

Absent: Johnson

1. Call to Order: President Stauffer called the meeting to order at 6:32 PM.
2. Public Input: There was no public input.
3. Consent Agenda: Gentis moved to accept the consent agenda. Tabor seconded the motion, which passed unanimously. The following items were approved and adopted:
  - a. February 13, 2024 Board Meeting Minutes
  - b. Librarian's Report
  - c. Treasurer's Report
  - d. February 2024 Register of Claims
4. March 1-12, 2024 Register of Claims: Tabor moved to accept the Register of Claims, which totaled \$159,422.12. Ulfig seconded the motion, which passed unanimously.
5. Correspondence: There was no correspondence
6. Staff Report: Jason reported on the Legal Help Kiosk provided by the State of Indiana. The primary use of this resource has been for family law matters. The intent of the kiosk is for users to fill out applicable forms for their need and submit online; in practice few take the time to do this in the public area. Usability would be enhanced by ability to print blank forms.
7. Committee Reports
  - a. Building: No business
  - b. Budget: No business
  - c. Policy and By-laws
    - i. Library Patron, Medical Emergency and Meeting Room Policies
    - ii. Chapter 11 IN the Public Trust
  - d. Public Awareness/Outreach
    - i. Winter Reading Stats: 818,255 pages were read during Winter Reading, representing a 31% increase over prior year.
    - ii. Solar Eclipse: WCPL has received a grant for 500 pairs of Solar Eclipse viewing glasses to be used as part of Library programming.
  - e. Nominating: No business
  - f. Director Evaluation: No business
8. Unfinished Business: No business
9. Personnel Updates: No business
10. New Business
  - a. Review of 2023-2027 Long Range Plan
  - b. WCPL Endowment Funds: Gentis moved to roll the optional payout back into the fund for reinvestment. Tabor seconded the motion which passed unanimously.
11. Other Items for Consideration
  - a. Director Updates:

**Community Meetings/Activities attended outside the library:**

Bluffton NOW! Board Meeting  
Bluffton NOW! Executive Meeting  
Chamber Board meeting  
Chamber Executive Meeting  
Rotary Meetings  
Wells County Foundation Board

**Meeting Updates inside the library:**

**Department Head meeting** – Mini-Golf recap, Pest Containment Policy, Material Challenges Procedure, Database cost analysis, and Policies.

**Current Projects/Big Programs/News:**

**Mini Golf!** – This year’s mini-golf event was a great success! The Friends of the Library raised \$3,263 which is an increase of \$596 from last year.

**Friends of the Library Book sales**

June 26-29, 2024 with Friends Only Sale on June 25th  
October 23-26, 2024 with Friends Only Sale on October 22nd

12. Roundtable: No business

13. Next Meeting Announcements:

a. Regular Meeting– Tuesday, April 9, 2024, 6:30pm at Bluffton in the Small Meeting Room

14. Adjournment: President Stauffer adjourned the meeting at 7:25 PM.

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John Stauffer, Board President

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Dustin Brown, Board Secretary