



Library Board Meeting
Wells County Public Library
Main Library
200 W Washington St Bluffton, IN 46714
Small Meeting Room
Tuesday, February 13, 2024
Meeting Minutes
6:30pm

Present: Brown, Gentis, MacNeill, Stauffer, Tabor, Ulfig, Yergler

Absent: Johnson

1. Call to Order: President Stauffer called the meeting to order at 6:30 PM.
2. Public Input: There was no public input.
3. Consent Agenda: Gentis moved to accept the consent agenda. Tabor seconded the motion, which passed unanimously. The following items were approved and adopted:
 - a. January 9, 2024 Board Meeting Minutes
 - b. January 9, 2024 Board of Finance Minutes
 - c. Librarian's Report
 - d. Treasurer's Report
 - e. January 2024 Register of Claims
4. February 1-13, 2024 Register of Claims: Tabor moved to accept the Register of Claims, which totaled \$181,222.30. Ulfig seconded the motion, which passed unanimously.
5. Correspondence: There was no correspondence
6. Staff Report: Brian reported on the Mini-Golf Fundraiser to be held Feb. 22-23. There will be 18 holes which highlight the Library collection, each hole sponsored by local businesses. The proceeds from the sponsorships and admission fees are to the Friends of the Library.
7. Committee Reports
 - a. Building: No business
 - b. Budget: No business
 - c. Policy and By-laws
 - i. Exhibit and Display and Internet Use Policies
 - ii. Chapter 10 IN the Public Trust
 - iii. Collection Management Policy: Tabor moved to approve changes to the collection management policy as presented. Ulfig seconded the motion, which passed unanimously.
 - d. Public Awareness/Outreach: No business
 - e. Nominating: No business
 - f. Director Evaluation: No business
8. Unfinished Business: No business
9. Personnel Updates: No business
10. New Business
 - a. 2023 Review
 - b. 2023 Annual Report: Tabor moved to approve the 2023 Annual Report as presented. Gentis seconded the motion which passed unanimously.
 - c. 2024 Non-Resident Card Fee: Tabor moved to set the 2024 Non-Resident card fee at \$85. Ulfig seconded the motion which passed unanimously.

- d. Landscaping and Snow Removal Contract Renewal: Brown moved to approve a \$7,925 contract with Outdoor Concepts for lawn care and snow removal for the Main Library and Ossian Branch. Tabor seconded the motion which passed unanimously.
- e. Spring In-Service Date April 19th
- 11. Other Items for Consideration
 - a. Director Updates:
 - Community Meetings/Activities attended outside the library:**
 - Bluffton NOW! Board Meeting
 - Bluffton NOW! Executive Meeting
 - Chamber Board meeting
 - Chamber Executive Meeting
 - Rotary Meetings
 - Wells County Foundation Board
 - Meeting Updates inside the library:**
 - Department Head meeting – Spring In-service, Goal 4 for the Long Range Plan, 2023 Stat Review, Policies.
 - Current Projects/Big Programs/News:**
 - Mini Golf! – the 2nd annual mini-golf fundraiser for the library is happening February 23-24th from Friday, February 23rd 10 am -6 pm to Saturday, February 24th 9 am – 2 pm. This event not only provides a fun and entertaining activity for families during the month of February but also helps raise funds for our Friends of the Library group. All funds raised by the Friends of the Library are used for library programming and event expenses. Tickets are \$5 per round or we have a pre-sale special of buy 4+ tickets for \$4 a round.
 - Winter Reading is currently going on!** – Our community goal for pages is 500,000. If we reach this goal, we will donate 125 books to Kate’s Kart. When you complete 300 pages, you will receive a free Pizza Hut Personal Pan Pizza Coupon.
 - Friends of the Library Book sales**
 - Next Book Sales will be:
 - June 26-29, 2024 with Friends Only Sale on June 25th
 - October 23-26, 2024 with Friends Only Sale on October 22nd
- 12. Roundtable
- 13. Next Meeting Announcements:
 - a. Regular Meeting– Tuesday, March 12, 2023, 6:30pm at Bluffton in the Small Meeting Room
- 14. Adjournment: President Stauffer adjourned the meeting at 7:36 PM.

John Stauffer, Board President

Dustin Brown, Board Secretary