



Wells County Public Library
Library Board of Trustees Meeting

200 West Washington Street
Bluffton, Indiana 46714
Meeting Minutes
Tuesday, December 12, 2023

Present: Johnson, MacNeill, Stauffer, Tabor, Yergler

Absent: Brown, Gentis, Ulfig

1. Call to Order: President John Stauffer called the meeting to order at 6:31 PM
2. Public Input: None
3. Consent Agenda: Johnson moved to accept the consent agenda. Tabor seconded the motion, which passed. The following items were approved and adopted:
 - a. November 14, 2023 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. November 2023 Register of Claims
4. December 1-12 Register of Claims: Tabor moved to accept the register of claims, which totaled \$331,757.51. Yergler seconded the motion, which passed.
5. Correspondence: None
6. Staff Report – None
7. Committee Reports:
 - a. Building – Nothing
 - b. Budget – 1782 budget notice has been received, reviewed and signed. Cash flow statements for 2023 and 2024 were reviewed.
 - c. Policy, By-Laws, and Insurance - Hours, Access, Board Meeting Participation, Circulation and Public Health policies were reviewed, with some minor adjustments proposed. Stauffer highlighted parts of chapter 8 of IN the Public Trust
 - d. Public Awareness/Outreach - Library employee Christmas gifts have been addressed.
 - e. Nominating - Nothing
 - f. Director Evaluation – Nothing.
8. Unfinished Business: - Nothing
9. Personnel Updates: Tabor moved that Mateo Castro be hired for 9 hours per week at \$11.19 per hour. Johnson seconded the motion which passed.
10. New Business:
 - a. Tabor moved that the Cafeteria 125 Plan be approved. Johnson seconded the motion which passed.
 - b. CD re-investment was discussed. Sarah will have rates and options from local institutions for next month's meeting.
 - c. The digital streaming platform Kanopy was discussed to be certain what was being offered at what cost. Tabor moved that Kanopy be tried out at the level of 5000 PPU (pay-per-use) level. Yergler seconded the motion which passed.

11. Director Updates:

Sarah presented some of the thoughts and ideas about updating the West side of the building to make it more usable, more appealing, and more obvious that the building is a library. The board agreed that Sarah should explore options, cost, and payment sources.

Library Closed:

December 23-26

January 1st

Community Meetings/Activities attended outside the library:

Bluffton NOW! Board Meeting

Bluffton NOW! Executive Meeting

Chamber Board meeting

Chamber Executive Meeting

Chamber Citizen/Business of the year Meeting

Chamber HR sub committee

Rotary Meetings

Meeting Updates inside the library:

We discussed anniversary books, Goal 2 for the Long Range Plan, staff review restructure, Policies.

Current Projects/Big Programs/News:

Redoing the West side of the library (see above).

Friends of the Library Book sales

Next Book Sales will be:

2024

February 7-10, 2024 with Friends Only Sale on February 6th

June 26-29, 2024 with Friends Only Sale on June 25th

October 23-26, 2024 with Friends Only Sale on October 22nd

12. Round-Table - Nothing

13. Next Meeting – Tuesday January 8, 2024 @ 6:30 at Bluffton

14. Meeting was adjourned at 7:26 by Stauffer

John Stauffer, President

Stephen Tabor, Acting Secretary