



Library Board Meeting  
Wells County Public Library  
200 W Washington St Bluffton, IN 46714  
Large Meeting Room  
Tuesday, November 14, 2023  
Meeting Minutes  
6:30pm

Present: Brown, Gentis, Johnson, MacNeill, Tabor, Ulfing, Yergler

Absent: Stauffer

1. Call to Order: Vice President Tabor called the meeting to order at 6:30 PM.
2. Public Input: There was no public input
3. Consent Agenda: Johnson moved to accept the consent agenda. Gentis seconded the motion, which passed unanimously. The following items were approved and adopted:
  - a. October 10, 2023 Board Meeting Minutes
  - b. Librarian's Report
  - c. Treasurer's Report
  - d. October 2023 Register of Claims
4. November 1-14, 2023 Register of Claims: Yergler moved to accept the Register of Claims, which totaled \$157,358.66. Ulfing seconded the motion, which passed unanimously.
5. Correspondence: Thank You card from the Youth Leadership Forum
6. Staff Report: Cindy reported on the October 7<sup>th</sup> Children's Book Festival. She reported great success with the presentations at the festival and at county schools in the weeks leading up to it.
7. Committee Reports
  - a. Building: No business
  - b. Budget: No business
  - c. Policy and By-laws
    - i. IN the Public Trust Chapter 7: Understanding the budgeting process.
  - d. Public Awareness/Outreach: Discussion of gift cards for staff – Stauffer nominated to make arrangements.
  - e. Nominating: No business
  - f. Director Evaluation: No business
8. Unfinished Business: No unfinished business
9. Personnel Business : No personnel business
10. New Business
  - a. Policy Changes for 2024: Ulfing moved to approve recommendations of Policy Committee. Yergler seconded the motion, which passed unanimously.
  - b. Health Insurance: Johnson moved to retain Anthem as the Library Health Insurance provider and increase the employee payment to \$140 per month. Gentis seconded the motion, which passed unanimously.
  - c. Library Hours: Yergler moved to delay Library opening time to 10AM on December 22<sup>nd</sup> to accommodate a staff breakfast. Ulfing seconded the motion which passed unanimously.
11. Other Items for Consideration
  - a. Director Updates:

**Community Meetings/Activities attended outside the library:**  
Bluffton NOW! Board Meeting  
Chamber Board meeting

Chamber Executive Meeting  
Chamber Executive Review Meeting  
Chamber HR sub committee  
Rotary Meetings  
Wells County Foundation Board  
Wells County Foundation Executive Meeting  
Wells County Drug Task Force

**Meeting Updates inside the library:**

Department Head meeting: We discussed genre labels, Goal 1 for the Long Range Plan, In-service feedback, Spring in-service and a PERF presentation

**Current Projects/Big Programs/News:**

Friends of the Library next book sales will be:

February 7-10, 2024 with Friends Only Sale on February 6th

June 26-29, 2024 with Friends Only Sale on June 25th

October 23-26, 2024 with Friends Only Sale on October 22nd

12. Roundtable: Library hold item pickup lockers at Southern Wells working well.

13. Next Meeting Announcements:

a. Regular Meeting– Tuesday, December 12, 2023, 6:30pm at Bluffton

14. Adjournment: Vice President Tabor adjourned the meeting at 7:13 PM.

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Steve Tabor, Vice President

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Dustin Brown, Secretary