

LIBRARIAN REPORT

November 14, 2023

Budget

The Form 4 of our budget was submitted correctly last month. Now we wait on the 1782 notice to be sent from the DLGF for our review. If everything looks correct, I sign and send in the 1782 notice back to the DLGF and then wait again for our budget approval by the end of December/beginning of January. Once we receive that approval, we have a few months break from the budget process before it begins again for budget year 2024.

Policy Changes for 2024-Voting Item

The policy changes proposed by staff for 2024 are included in the Policy Update Summary. The staff's suggestions are in column B. The yellow text is for an addition and red strikethrough for a removal. The Policy Committee for the board have included their proposal and changes for the Policy Summary in column C. If there was additional background needed, I supplied that in Column D. The full policies are included under WCPL Policies, if you want to reference the changes in the policy's entirety. Any changes approved will become effective January 1 of 2024.

Health Insurance- Voting Item

Danielle and I met with our Consolidated Union rep on Tuesday. We are looking at a 9.23% increase in health insurance costs if we stay with Anthem, which is less than our 14.11% increase last year. The majority of our increase is because we had 2 staff members enter the 65 and older bracket. Alan was not able to find us a truly comparative plan. Mainly, this is because we are with a grandfathered plan that was established before ACA. He did find some other Anthem plans, but these plans are new and not guaranteed to be around next year and at the same rate. Also, the out of pocket maximum is quite a bit higher. I have attached the renewal quote and the new Anthem summary to the agenda. As of the end of October, we have spent 73% of insurance monies this year and I did increase next year's line item by \$56,000, so we can cover this increase. Also, I think the increase is worth keeping this great of a plan. We did increase the max an employee would pay per month as an individual from \$100 to \$125 last year. We could increase that to \$150 which would be an increase of \$12.50 a paycheck or we can choose to keep it the same. The 2024 Health Insurance Calculations file shows the breakdown of costs to the library and staff.

Library Hours - Voting Item

We host a staff Christmas Breakfast every year, typically on the last day before Christmas break, at 7 am in the morning. This is so staff that open the library have time to enjoy the meal. Staff are requesting that we open 1-hour later on this day to move the breakfast up to 8 am to accommodate those staff members trying to get kids ready or that have a longer drive. The breakfast would then run from 8-9:00/9:30 giving staff that open at both Ossian and Main time to get the building ready.

Library Closed:

5 pm November 22 – 24

December 23-26

January 1st

Director Updates

Community Meetings/Activities attended outside the library:

Bluffton NOW! Board Meeting

Chamber Board meeting

Chamber Executive Meeting

Chamber Executive Review Meeting

Chamber HR sub committee

Rotary Meetings

Wells County Foundation Board

Wells County Foundation Executive Meeting

Wells County Drug Task Force

Meeting Updates inside the library:

Department Head meeting – We discussed genre labels, Goal 1 for the Long Range Plan, In-service feedback, Spring in-service and a PERF presentation

Current Projects/Big Programs/News:

-Friends of the Library Book sales

Next Book Sales will be:

2024

February 7-10, 2024 with Friends Only Sale on February 6th

June 26-29, 2024 with Friends Only Sale on June 25th

October 23-26, 2024 with Friends Only Sale on October 22nd