



Library Board Meeting
Wells County Public Library
200 W Washington St Bluffton, IN 46714
Large Meeting Room
Tuesday, September 12, 2023
Meeting Minutes
6:30pm

Present: Brown, Gentis, Johnson, MacNeill, Stauffer, Tabor, Ulfing, Yergler

Absent: None

1. Call to Order: President John Stauffer called the meeting to order at 6:30 PM.
2. Public Hearing on the 2024 Budget: There was no public comment on the proposed 2024 budget.
3. Public Input: Multiple members of the public commented on WCPL's relationship with the ALA and expressed opinions on whether it should continue
4. Consent Agenda: Tabor moved to accept the consent agenda. Gentis seconded the motion, which passed unanimously. The following items were approved and adopted:
 - a. August 8, 2023 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. August 2023 Register of Claims
5. September 1-12, 2023 Register of Claims: Gentis moved to accept the Register of Claims, which totaled \$158585.12. Tabor seconded the motion, which passed unanimously.
6. Correspondence: WCPL received a thank-you note from the Gentis family.
7. Staff Report-Patron Point-Emily: The Library's Public Relations Manager shared information regarding Patron Point, which provides communication services between the library and patrons. The new feel and functionality of the system was discussed and Emily indicated that the new platform has increased efficiency for staff.
8. Committee Reports
 - a. Building: No business.
 - b. Budget
 - i. Budget Calendar and MLGQ (AVGQ): Budget adoption will occur at the October meeting.
 - c. Policy and By-laws
 - i. Internal Control, Fixed Asset and Hotspot policies: The policy committee was directed to clarify the removal policy for fixed assets.
 - ii. IN the Public Trust Chapter 5
 - d. Public Awareness/Outreach
 - i. SRP Stats: The summer reading program saw increased participation and completion numbers at all levels.
 - e. Nominating
 - i. Board Committees: Board committees are to stand with the same membership as last term.
 - ii. Board Calendar
 - f. Director Evaluation: No business
9. Unfinished Business: No business

10. Personnel Business: Board received a written FMLA request with start date, satisfying the provision of the previous approval of the intermittent FMLA.
11. New Business
 - a. Request for item reconsideration: Reconsideration request for “Blazing Saddles” was discussed. The board decided to take no action.
 - b. ALA: Yergler moved that the Library not renew ALS membership for the coming year and revise Employee Benefits policy 5.14 to remove ALA membership as a staff benefit. Johnson seconded the motion, which passed 6-1.
12. Other Items for Consideration
 - a. Director Updates
 - Community Meetings/Activities attended outside the library:**
 - Bluffton NOW! Board Meeting
 - Chamber Board meeting
 - Chamber Executive Meeting
 - Chamber HR sub committee
 - Rotary Meetings
 - Wells County Foundation Board
 - Meeting Updates inside the library:**
 - Department Head meeting – We mostly discussed policies and in-service planning
 - Current Projects/Big Programs/News:**
 - Friends of the Library next Book Sales will be:
 - October 25-28, 2023 with Friends Only Sale on October 24th
 - February 7-10, 2024 with Friends Only Sale on February 6th
 - June 26-29, 2024 with Friends Only Sale on June 25th
 - October 23-26, 2024 with Friends Only Sale on October 22nd
 - Children’s Book Festival - Save the date for **October 7, 2023**. If you have kids/grandkids come out for a fun time. We are always looking for volunteers for this program, if you are interested.
13. Roundtable: No discussion
14. Next Meeting Announcements:
 - a. Regular Meeting– Tuesday, October 10, 2023, 6:30pm at Bluffton
 - i. Adoption of 2024 Budgets
15. Adjournment: President Stauffer adjourned the meeting at 8:00 PM.

John Stauffer, Board President

Dustin Brown, Board Secretary