

Greetings,

I am writing you today to request a leave of absence per library policy. My husband was in a motorcycle accident on 7/14/2023. Thankfully, he is alive, but obviously didn't make it out unscathed. It will be a long road to recovery and there will be unforeseen circumstances which may require me to take time off to care for my husband. I need to take an intermittent leave of absence so I can be there for him, starting 7/17/2023 with an end date of 7/16/2024. Thank you for your time and consideration during this time.

With much gratitude,

A handwritten signature in cursive script, appearing to read "Hilary H.", written in black ink.

Hilary