



Wells County Public Library
Library Board of Trustees Meeting

200 West Washington Street
Bluffton, Indiana 46714
Meeting Minutes
Tuesday, July 11, 2023

Present: Gentis, Johnson, MacNeill, Stauffer, Tabor, Yergler

Absent: Brown, Ulfig

1. Call to Order: President John Stauffer called the meeting to order at 6:30 PM
2. Public Input: One comment on the display policy
3. Consent Agenda: Gentis moved to accept the consent agenda. Johnson seconded the motion, which passed. The following items were approved and adopted:
 - a. Corrected May 9, 2023 Board Meeting Minutes
 - b. June 13, 2023 Board Meeting Minutes
 - c. Librarian's Report
 - d. Treasurer's Report
 - e. June 2023 Register of Claims
4. July 1-11 Register of Claims: Tabor moved to accept the register of claims, which totaled \$186,865.51. Yergler seconded the motion, which passed.
5. Correspondence: None
6. Staff Report – Jason provided a breakdown of circulation statistics for the adult department and explained how the information could be used both to better manage the collection and to classify things within the collection.
7. Committee Reports:
 - a. Building – Nothing
 - b. Budget – Noted the budget calendar and the finalization of the MLGQ at 4%
 - c. Policy, By-Laws, and Insurance - Workplace policy was reviewed, with some minor adjustments proposed. Stauffer highlighted parts of chapter 3 of IN the Public Trust
 - d. Public Awareness/Outreach - Nothing
 - e. Nominating - Nothing
 - f. Director Evaluation – Nothing.
8. Unfinished Business:
 - a. The Street Fair Board request to use the library parking lot during Street Fair amended for the serving of beer was reviewed. Yergler moved to approve the request. Tabor seconded the motion, which passed.
 - b. Proposed Library Display policy was reviewed and discussed. Tabor moved that the policy be accepted as presented. Johnson seconded the motion, which passed.
 - c. The Display Reconsideration form was reviewed and discussed. Gentis moved to accept the form as presented. Yergler seconded the motion, which passed.
9. Personnel Updates: Nothing
10. New Business: Nothing

11. Director Updates:

Library Closed:

September 2-4

Community Meetings/Activities attended outside the library:

Bluffton NOW! Board Meeting
Chamber Board meeting
Chamber Executive Meeting
Rotary Meetings
Wells County Foundation Board

Meeting Updates inside the library:

Department Head meeting – Staff Reports, discussed the closet drive, Library Recon Missions, Previewed Policies: Workplace Policy, Fall In-Service planning.

Current Projects/Big Programs/News:

Audit for 2021-2022

We are currently in our bi-annual audit for the State Board of Accounts. This is a routine procedure. They are hoping to have the audit reviewed within the next week and then finalized.

Friends of the Library Book sales

Next Book Sales will be:

2023

June 21-24, 2023 with Friends Only Sale on June 20th

October 25-28, 2023 with Friends Only Sale on October 24th

2024

February 7-10, 2024 with Friends Only Sale on February 6th

June 26-29, 2024 with Friends Only Sale on June 25th

October 23-26, 2024 with Friends Only Sale on October 22nd

Children's Book Festival - Save the date for October 7, 2023. If you have kids/grandkids come out for a fun time. We are always looking for volunteers for this program, if you are interested.

12. Round-Table - Nothing

13. Next Meeting – Tuesday August 8, 2023 @ 6:30 at Bluffton

14. Meeting was adjourned at 7:26 by Stauffer

John Stauffer, President

Stephen Tabor, Acting Secretary