



Library Board Meeting  
Wells County Public Library  
200 W Washington St Bluffton, IN 46714  
Small Meeting Room  
Tuesday, June 13, 2023  
Meeting Minutes  
6:30pm

Present: Brown, Gentis, MacNeill, Stauffer, Tabor, Ulfig, Yergler

Absent: Johnson

1. Call to Order: President John Stauffer called the meeting to order at 6:33 PM.
2. Public Input: Many members of the public were present and the following individuals addressed the board with respect to the proposed changes to the Library Display Policy:
  - a. Jennifer, Kirnec
  - b. Hayley Ashman
  - c. Chira Stroud
  - d. Rebecca Brown
  - e. Melanie Hollingsworth
  - f. Maron Reinhard
  - g. Carla Castro
  - h. Matthew Morales
  - i. Erin Butcher
  - j. John Heusman
  - k. Deb Barrick
  - l. Bob Johnson
3. Consent Agenda: Tabor moved to accept the consent agenda. Gentis seconded the motion, which passed unanimously. The following items were approved and adopted:
  - a. May 9, 2023 Board Meeting Minutes
  - b. Librarian's Report
  - c. Treasurer's Report
  - d. May 2023 Register of Claims
4. June 1-13, 2023 Register of Claims: Tabor moved to accept the Register of Claims, which totaled \$330,521.00. Ulfig seconded the motion, which passed unanimously.
5. Correspondence: Thank you note from Southern Wells Elementary/Junior High book clubs. Thank you from FCS. Letters from Bluffton Diversity Club, Above and Beyond Club, and Middle School Diversity Club.
6. Staff Report-Summer Reading Program: Jason reported increased participation to date in Summer Reading Program as compared to previous years.
7. Committee Reports
  - a. Building: No business
  - b. Budget
    - i. Budget Calendar: No changes
  - c. Policy and By-laws

- i. Employment Policy: Board discussed whether there was a need to clarify “blood relative” in the policy. No motion was forthcoming.
    - ii. IN the Public Trust Chapter 2: Discussion of the five major tasks expected of the Board.
  - d. Public Awareness/Outreach: No business
  - e. Nominating: No business
  - f. Director Evaluation: No business
- 8. Unfinished Business
  - a. Library Display Policy: After hearing comments from the public and engaging in discussion among members of the board, Gentis moved to refer the Library Display Policy back to the Policy Committee with additional input and investigation of Wordwise categories for report back at the July 11<sup>th</sup> meeting. Yergler seconded the motion which passed unanimously.
- 9. Personnel Updates: No business
- 10. New Business
  - a. Street Fair Request: Tabor moved to approve the rental of the Annex parking lot to Bluffton Free Street Fair for \$150.00. Brown seconded the motion. After discussion of Insurance concerns, Yergler moved to table the discussion. Ulfig seconded the motion which passed.
- 11. Other Items for Consideration
  - a. Director Updates
    - Community Meetings/Activities attended outside the library:**
      - Bluffton NOW! Board Meeting
      - Chamber Board meeting
      - Rotary Meetings
      - Wells County Foundation Board
    - Meeting Updates inside the library:**
      - Department Head meeting – Staff Reports, discussed Student Cards and automatic renewals, Previewed Policies: Employment Policy, Spring In-Service training wrap-up/Fall In-Service planning.
    - Current Projects/Big Programs/News:**
      - Audit for 2021-2022
        - We are currently in our bi-annual audit for the State Board of Accounts. This is a routine procedure. They are hoping to have the audit reviewed within the next week and then finalized.
      - Friends of the Library Book sales will be:
        - June 21-24, 2023 with Friends Only Sale on June 20th
        - October 25-28, 2023 with Friends Only Sale on October 24th
        - February 7-10, 2024 with Friends Only Sale on February 6th
        - June 26-29, 2024 with Friends Only Sale on June 25th
        - October 23-26, 2024 with Friends Only Sale on October 22nd
      - Children’s Book Festival - Save the date for October 7, 2023.
- 12. Roundtable: Jim Gill will perform at the Children’s Book Festival in October.
- 13. Next Meeting Announcements:
  - a. Regular Meeting– Tuesday, July 11, 2023, 6:30pm at Bluffton
- 14. Adjournment: President Stauffer adjourned the meeting at 8:16 PM.

Executive Session will be held immediately following to discuss personnel pursuant to IC 5-14-1.5-6(b)(9)