

## **LIBRARIAN REPORT**

### **July 11, 2023**

#### **Budget Calendar-reference only**

We finally received our MLGQ (Maximum Levy Growth Quotient), formerly known as the AVGQ, for the State on July 7<sup>th</sup> and the increase is 4%. This is a 1% decrease from last year. The MLGQ value was expected to be closer to the 5% value it was for 2023, however the Indiana Legislature passed HEA 1499; which caps the MLGQ at 4% for 2024 and 2025. This is being done to help taxpayers with increasing property tax bills. The MLGQ is the percentage we are allowed to increase our budget total and Maximum Levy. Your budget still must be fully funded no matter what the MLGQ is. Once I receive the rest of our budget information on July 17, I can have a proposed budget prepared for the Budget committee. The Budget Committee is Deb (Chair), Dustin and John. I have attached the Department of Local Government and Finance budget calendar to the agenda. The dates that mostly pertain to us are:

June 30-Maximum Levy Growth Quotient (MLGQ) is provided-**was not received until 7/6.**

July 17-Receive maximum allowable budget

July 17-Receive our estimate of the miscellaneous revenue

July 17-Beginning of Department Budget Workshops

July 28-Circuit Breaker estimates

August 1-Receive Net Assessed values

August 8-Board meeting:

-Approve Salary Resolution and Proposed 2024 Budget

August 16-Deadline for release of 2024 LIT estimates

September 12-Board meeting:

Public Hearing on Proposed Budget

October 2-Deadline for second 2024 LIT estimates

October 10- Board Meeting:

Adopt 2024 budget

#### **Policy and By-laws – Review Only Item**

The policies/information for review this month are Employment Policy and chapter 3 of the *IN the Public Trust* trustee manual.

#### **Street Fair Request-approval item**

The Street Fair Committee would again like to rent the Library's lot next to the Annex for the period from Saturday, September 16 through Sunday, September 24, 2023. The Street Fair Committee will pay the library \$150.00 for this rental period and provide liability insurance. They are requesting to serve alcohol on our lot during events. This request has now been included in the attached letter.

## **Library Display Policy-approval item**

At the April meeting, to provide better clarity on the creation of library displays, it was motioned that the policy committee review the Exhibit and Display Policy. At May and June's meeting there was further discussion and a motion for the Display Committee to continue in their discussion. The suggestions from the policy committee are attached to the agenda.

### **Library Closed:**

September 2-4

### **Director Updates**

Community Meetings/Activities attended outside the library:

Bluffton NOW! Board Meeting

Chamber Board meeting

Chamber Executive Meeting

Rotary Meetings

Wells County Foundation Board

### **Meeting Updates inside the library:**

**Department Head meeting** – Staff Reports, discussed the closet drive, Library Recon Missions, Previewed Policies: Workplace Policy, Fall In-Service planning.

### **Current Projects/Big Programs/News:**

#### **-Audit for 2021-2022**

We are currently in our bi-annual audit for the State Board of Accounts. This is a routine procedure. They are hoping to have the audit reviewed within the next week and then finalized.

#### **-Friends of the Library Book sales**

Next Book Sales will be:

2023

June 21-24, 2023 with Friends Only Sale on June 20th

October 25-28, 2023 with Friends Only Sale on October 24th

2024

February 7-10, 2024 with Friends Only Sale on February 6th

June 26-29, 2024 with Friends Only Sale on June 25th

October 23-26, 2024 with Friends Only Sale on October 22nd

**-Children's Book Festival** - Save the date for **October 7, 2023**. If you have kids/grandkids come out for a fun time. We are always looking for volunteers for this program, if you are interested.