



Library Board Meeting
Wells County Public Library
207 N Jefferson St Ossian, IN 46777
Ossian Meeting Room
Tuesday, May 9, 2023
Meeting Minutes
6:30pm

Present: Brown, Gentis Johnson, MacNeill, Stauffer, Tabor, Ulfig, Yergler

Absent: None

1. Call to Order: President John Stauffer called the meeting to order at 6:31 PM.
2. Public Input: Ted Claghorn and John Senac expressed opinions on whether ALA precepts fit with who we are as a community.
3. Consent Agenda: Yergler moved to accept the consent agenda. Johnson seconded the motion, which passed unanimously. The following items were approved and adopted:
 - a. April 11, 2023 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. April 2023 Register of Claims
4. May 1-9, 2023 Register of Claims: Tabor moved to accept the Register of Claims, which totaled \$81,909.21. Gentis seconded the motion, which passed unanimously.
5. Correspondence
6. Staff Report-Ossian: Betty Maloney presented on the "Basics by the Book" cooking class programming. Focus is on affordable recipes and participation is good. It was mentioned that there is no oven in the Ossian facility.
7. Committee Reports
 - a. Building: No business
 - b. Budget
 - i. Budget Calendar: Johnson moved to approve the 2023 Budget Calendar as presented in Librarian's report (included below). Tabor seconded the motion, which passed unanimously,
 1. June 30-Maximum Levy Growth Quotient (MLGQ) is provided
 2. July 17-Receive maximum allowable budget
 3. July 17-Receive our estimate of the miscellaneous revenue
 4. July 17-Beginning of Department Budget Workshops
 5. July 28-Circuit Breaker estimates
 6. August 1-Receive Net Assessed values
 7. August 8-Board meeting: Approve Salary Resolution and Proposed 2024 Budget
 8. August 16-Deadline for release of 2024 LIT estimates
 9. September 12-Board meeting: Public Hearing on Proposed Budget
 10. October 2-Deadline for second 2024 LIT estimates
 11. October 10- Board Meeting: Adopt 2024 budget
 - c. Policy and By-laws

- i. Non-discrimination and Compensation Policies
 - ii. IN the Public Trust Chapter 1: Brief review of state guidelines
 - d. Public Awareness/Outreach: No business
 - e. Nominating: No business
 - f. Director Evaluation: Survey to close at the end of the week
- 8. Unfinished Business
 - a. Library Display Policy: Ulfing moved to adopt the policy as presented by the Policy Committee. Yergler seconded the motion. Further discussion and debate ensued, at which time Tabor moved to send the policy back to committee for further review with request for input from board members, superseding Yergler's motion. Gentis seconded this motion, which passed.
- 9. Personnel Updates
 - a. New Summer Interns: Johnson moved to approve hiring of Claudia Stauffer and Amelia Sabinske as summer interns at \$11.41/hour for 30-36 hours/week. Ameila's start date is to be May 15 and Caludia's is to be May 26. Ulfing seconded the motion which passed with Stauffer declining to vote.
- 10. New Business: No business
- 11. Other Items for Consideration
 - a. Director Updates
 - Community Meetings/Activities attended outside the library:**
 - Bluffton NOW! Board Meeting
 - Chamber Board meeting
 - Rotary Meetings
 - Wells County Foundation Board
 - Meeting Updates inside the library:**
 - Department Head meeting – Staff Reports, Patron Point, Sunscreen Drive, Previewed Policies: Non-discrimination and Compensation, Solar Eclipse programming 2024, Evaluations/Emergency Training, Summer Interns and Spring In-Service training.
 - Current Projects/Big Programs/News:**
 - Friends of the Library Book sales will be:
 - June 21-24, 2023 with Friends Only Sale on June 20th
 - October 25-28, 2023 with Friends Only Sale on October 24th
 - February 7-10, 2024 with Friends Only Sale on February 6th
 - June 26-29, 2024 with Friends Only Sale on June 25th
 - October 23-26, 2024 with Friends Only Sale on October 22nd
 - Children's Book Festival - Save the date for October 14, 2023.
- 12. Roundtable: Discussion was had regarding posting contact information for Board Members on Library website.
- 13. Next Meeting Announcements:
 - a. Regular Meeting– Tuesday, June 13, 2023, 6:30pm at **Bluffton**
 - b. Executive Session will be held immediately following to discuss personnel pursuant to IC 5-14-1.5-6(b)(9)
- 14. Adjournment: President John Stauffer adjourned the meeting at 7:31 PM.