



Wells County Public Library
Library Board of Trustees Meeting

200 West Washington Street
Bluffton, Indiana 46714
Meeting Minutes
Tuesday, March 14, 2023

Present: Gentis, Johnson, MacNeill, Stauffer, Tabor, Yergler

Absent: Brown, Ulfig

1. Call to Order: President John Stauffer called the meeting to order at 6:34 PM
2. Public Input: None
3. Consent Agenda: Gentis moved to accept the consent agenda. Johnson seconded the motion, which passed. The following items were approved and adopted:
 - a. February 14, 2023 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. February 2023 Register of Claims
4. March 1-14 Register of Claims: Tabor moved to accept the register of claims, which totaled \$193,100.65. Gentis seconded the motion, which passed.
5. Correspondence: Thank note from Kate's Cart for donation from the Winter Reading program.
6. Staff Report – Jason provided a review of the Indiana Room and what can be found there. Along with an update on a current project of scanning obituaries from old newspapers.
7. Committee Reports:
 - a. Building – Nothing
 - b. Budget - Nothing
 - c. Policy, By-Laws, and Insurance - Library Patron, Medical Emergency and Meeting Room policies were reviewed, with some minor adjustments proposed for the Library Patron policy.
 - d. Public Awareness/Outreach - Matthew Yergler was introduced as new board member taking the place of Julie Eicher.
 - e. Nominating - Nothing
 - f. Director Evaluation – Tabor mentioned it was time to review what the director evaluation survey should look like this year.
8. Unfinished Business: - Nothing
9. Personnel Updates: Johnson moved that Andrew Feeback be hired as a Clerk I for 17 hours per week at a starting wage of \$12.22/hour. Tabor seconded the motion, which passed.
10. New Business:
 - a. Reviewed results of 2018-2022 long range plan with some discussion of results and activities that had be completed.

- b. Tabor moved that the Library be allowed to be open until 4 PM on October 14th, if Children's Book Festival programming requires all or part of that hour. Gentis seconded the motion which passed.

11. Director Updates:

Library Closed:

- All Day April 7-8th
- All Day May 19th (staff in-service)
- All Day May 27-29th

Community Meetings/Activities attended outside the library:

- Bluffton NOW! Board Meeting
- Chamber Board meeting
- Rotary Meetings
- Wells County Foundation Board

Meeting Updates inside the library:

Department Head meeting – spring in-service, mini-golf, reviewed policies and discussed summer intern possibilities.

Current Projects/Big Programs/News:

Friends of the Library Mini Golf Fundraiser

Mini-golf was a huge success!
\$1,700 in sponsorships!!
\$967 in ticket sales
Total: \$2,667

Friends of the Library Book sales

Next Book Sales will be:

2023

June 21-24, 2023 with Friends Only Sale on June 20th

October 25-28, 2023 with Friends Only Sale on October 24th

2024

February 7-10, 2024 with Friends Only Sale on February 6th

June 26-29, 2024 with Friends Only Sale on June 25th

October 23-26, 2024 with Friends Only Sale on October 22nd

Children's Book Festival - Save the date for October 14, 2023. If you have kids/grandkids come out for a fun time. We are always looking for volunteers for this program, if you are interested.

12. Round-Table - Nothing

13. Next Meeting – Tuesday April 11, 2023 @ 6:30 at Bluffton

14. Meeting was adjourned at 7:37 by Stauffer

John Stauffer, President

Stephen Tabor, Acting Secretary