

LIBRARIAN REPORT November 8, 2022

Building

Outdoor Update

All landscaping is in a completed. Nate and Brian are now working on installing the benches. The charging posts are still backordered.

Budget

The Form 4 of our budget was submitted correctly last month. Now we wait on the 1782 notice to be sent from the DLGF for our review. If everything looks correct, I sign and send in the 1782 notice back to the DLGF and then wait again for our budget approval by the end of December/beginning of January. Once we receive that approval, we have a few months break from the budget process before it begins again for budget year 2024.

Policy Changes for 2023-Voting Item

The policy changes proposed by staff for 2023 are included in the Policy Update Summary. The staff's suggestions are in column B. Bold Italic for an addition and Red strikethrough for a removal. The Policy Committee for the board have included their proposal and changes for the Policy Summary in column C. If there was additional background needed, I supplied that in Column D. The full policies are included under WCPL Policies, if you want to reference the changes in the policy's entirety. Any changes approved will become effective January 1 of 2023.

Health Insurance- Voting Item

I met with our Consolidated Union rep today. We are looking at a 14.11% or \$9,054.24 increase in health insurance costs if we stay with Anthem. Alan was not able to find us a truly comparative plan. Mainly, this is because we are with a grandfathered plan that was established before ACA. He did find some other Anthem plans, but these plans are new and not guaranteed to be around next year and at the same rate. Also, the out of pocket maximum nearly doubles. I have attached the renewal quote and the new Anthem summary to the agenda. As of the end of October, we have spent only 53.68% of insurance monies this year, so we can easily cover this 14.11% increase and I think the increase is worth keeping this great of a plan. However, we could consider increasing the expected amount a staff member pays for

their portion of insurance. Currently, they pay no more than \$100 per month. We could increase that \$125 would be an increase of \$12.50 a paycheck or we can choose to keep it the same.

Library Closed:

5 pm November 23-25th

All Day December 23-26

Director Updates

Community Meetings/Activities attended outside the library:

Bluffton NOW! Board Meeting

Chamber Board meeting

Chamber Strategic Planning Meetings

Rotary Meetings

Wells County Foundation Grants Committee

Wells County Foundation Board

Meeting Updates inside the library:

Department Head meeting –Last purchase date, sections 10 and 11 of the Emergency Response manual, chapter 4 Whole Hearted Librarianship, PERF update, shelving organization.

Current Projects/Big Programs/News:

-Children’s Book Festival - Save the date for October 14, 2023. If you have kids/grandkids come out for a fun time. We are always looking for volunteers for this program, if you are interested.

Our latest Friends of the Library sale brought in a total \$1,667.60 from 2020 October sale. All proceeds of a FOL sale go to library programming and staff development. We are very grateful for our Friends group!

Grants/Donations:

Benches/tables and outside donations are now possible through the attached form or online here: <https://wellscolibrary.org/donation-information/>

We have different levels of giving which will be recognized on a main plaque outside (as well as the names on our donor wall) and amenity items with picnic tables and benches, which will have plaques on the item.

The levels of giving are:

Bronze-\$250

Silver-\$500

Gold-\$750

Bench-\$1,000

Picnic Table-\$2,000-only 1 left