



Wells County Public Library
Library Board of Trustees Meeting

200 West Washington Street
Bluffton, Indiana 46714
Meeting Minutes
Tuesday, August 9, 2022

Present: Brown, Gentis, Johnson, MacNeill, Stauffer, Tabor

Absent: Eicher, Smith

1. Call to Order: Vice President John Stauffer called the meeting to order at 6:30 PM
2. Public Input: None
3. Consent Agenda: Johnson moved to accept the consent agenda. Gentis seconded the motion, which passed. The following items were approved and adopted:
 - a. July 12, 2022 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. July 2022 Register of Claims
4. August 1-8 Register of Claims: Tabor moved to accept the register of claims, which totaled \$205,883.19. Brown seconded the motion, which passed.
5. Correspondence: Thank you from a patron for the Summer Reading Program.
6. Staff Report – Jackie Dailey reported on Hoopla. Explaining what's available and how patrons have been utilizing the app.
7. Committee Reports:
 - a. Building : Had a number of leaking valves that had to be replaced by Felgers. Damage was limited to a few ceiling tile.
 - b. Budget : Reviewed the calendar for budget activities.
 - c. Policy, By-Laws, and Insurance - Board Meeting Public Participation, Meeting Room and Pest Containment policies were reviewed with minor corrections suggested.
 - d. Public Awareness/Outreach - Reviewed Summer Reading stats.
 - e. Nominating - Nothing
 - f. Director Evaluation – Nothing
8. Unfinished Business: - Tabor moved that the library begin using Archive Social to maintain a record of the library's online accounts at \$499 per month. Gentis seconded the motion which passed.
9. Personnel Updates: - Johnson moved that Amy Meyer and Rachel Maggard be hired/transferred to Children's Services Clerk I for 12 hours/week at \$11.18/hour and Children's Services Clerk II for 12 hours/week at \$13.87/hour respectively and that Linden Barcus be hired as Teen Services Clerk I for 26 hours/week at \$11.86/hour. Brown seconded the motion which passed.
10. New Business: - 2023 Budget process
 - a. Tabor moved that Salary Resolution 22-04 be approved. Gentis seconded the motion which passed
 - b. Tabor moved that the 2023 Rainy Day, Operating, Bond & Interest, and LIRF budgets be accepted as presented. The motion was seconded by Johnson and passed.
 - c. Tabor moved that the Notice to Taxpayers (Form 3) be approved. Motion was seconded by Brown and passed.
 - d. Tabor moved that Resolution 22-05 to join the Indiana Internet Consortium for 2023 be approved. Gentis seconded the motion which passed.
11. Director Updates:

Community Meetings/Activities attended outside the library:

Bluffton NOW! Executive Board Meeting
Chamber Board meeting-does not meet in July
Rotary Meetings
Wells County Foundation Board and Grants Committee Meeting
Chamber Strategic Planning meetings

Meeting Updates inside the library:

Department Head meeting – During July’s meeting, we discussed the Fall in-service, emergency handbook and policies for the month. We do not meet in August.

Current Projects/Big Programs/News:

After-Hour Pick-up – The lockers were finally delivered. However, we are missing locks and one section is shorter than the rest. They will be shipping us new columns of the correct size and locks for free and we get to keep the shorter sections. Also, Nate and I think they will be sturdier with bases and sloping tops, so we have asked for the quote to receive these pieces. It would be great if the correct size of columns and locks are delivered faster than the last shipment, but we will see.

-Long Range Plan – 2022 is the last year for our current Long Range Plan. Starting in 2022, we will start to create our Long Range Plan for 2023-2027. The Community Needs Assessment being conducted by the Wells County Foundation, which we received a rough draft of in July.

12. Round-Table - Nothing
13. Next Meeting – Tuesday, September 13, 2022 @ 6:30 at Bluffton
14. Meeting was adjourned at 7:28 by Stauffer

Annual Meeting was called to order @ 7:29 PM.

Stauffer presented the slate of candidates as follows:

President: John Stauffer
Vice President: Stephen Tabor
Secretary: Dustin Brown
Treasurer: Deb Johnson

Tabor moved that the slate of officers be adopted and elected as presented. Johnson seconded the motion which passed.

Brown moved that the reading of the By Laws be forgone. Gents seconded the motion which passed.

John Stauffer, Vice President

Stephen Tabor, Secretary