



Wells County Public Library
Library Board of Trustees Meeting

200 West Washington Street
Bluffton, Indiana 46714
Meeting Minutes
Tuesday, February 8, 2022

Present: Brown, Eicher, Gentis, MacNeill, Smith, Stauffer, Tabor (Remotely)

Absent: Johnson

1. Call to Order: President Angie Smith called the meeting to order at 6:30 PM
2. Public Input: None
3. Consent Agenda: Stauffer moved to accept the consent agenda. Brown seconded the motion, which passed. The following items were approved and adopted:
 - a. January 11, 2022 Board Meeting Minutes
 - b. January 11, 2022 Board Finance Minutes
 - c. Librarian's Report
 - d. Treasurer's Report
 - e. January 2022 Register of Claims
4. Landscaping and Snow Removal Contract: Stauffer moved to accept the contract. Gentis seconded the motion which passed.
5. February 1-8 Register of Claims: Stauffer moved to accept the register of claims, which totaled \$158,764.94. Gentis seconded the motion, which passed.
6. Correspondence: None
7. Staff Report – Janelle Smith provided a presentation on the virtual reality equipment that the library has and its use by patrons.
8. Committee Reports:
 - a. Building – Nothing
 - b. Budget - Nothing
 - c. Policy, By-Laws, and Insurance - Hours, Closings, and Cancellations; Access to Information; and Public Health policies were reviewed.
 - d. Public Awareness/Outreach - Nothing
 - e. Nominating - Nothing
 - f. Director Evaluation – Nothing
9. Unfinished Business: - Nothing
10. Personnel Updates: Nothing
11. New Business:
 - a. 2021 accomplishment and stats on service were reviewed.
 - b. Stauffer moved that the 2021 Annual Report be accepted. The motion was seconded by Gentis and approved.
 - c. Brown moved that non-resident card fee be set at \$75.00. The motion was seconded by Eicher and passed.

- d. Eicher moved that Tami Hulvey's request for leave of absence be accepted.. The motion was seconded by Stauffer and passed.
 - e. Spring In-Service date of May 20th was announced.
12. Director Updates: Library Closed: All day Feb. 21st

Community Meetings/Activities attended outside the library:

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Bluffton NOW! Board Meeting-did not attend-sick
Bluffton NOW! Executive Board Meeting
Chamber Board Meeting
Rotary Meetings
Wells County Foundation Board

Meeting Updates inside the library:

Department Head meeting – Department Head meeting was postponed until Feb. 11th

Current Projects/Big Programs/News:

-After-Hour Pick-up – the lockers have been ordered and we are now working on prepping the sights for install.

-Long Range Plan – 2022 is the last year for our current Long Range Plan. Starting in 2022, we will start to create our Long Range Plan for 2023-2027

13. Round-Table

14. Next Meeting – Tuesday March 8, 2022 @ 6:30 at Bluffton

15. Meeting was adjourned at 7:07 by Brown

Angie Smith, President

Stephen Tabor, Secretary