



Wells County Public Library
Library Board of Trustees Meeting

200 West Washington Street
Bluffton, Indiana 46714
Meeting Minutes
Tuesday, January 11, 2022

Present: Brown, Eicher, Gentis, Johnson, MacNeill, Tabor

Absent: Smith, Stauffer

1. Call to Order: Acting President Dustin Brown called the meeting to order at 6:35 PM
2. Public Input: None
3. Consent Agenda: Tabor moved to accept the consent agenda with one correction to December's meeting's minutes. Gentis seconded the motion, which passed. The following items were approved and adopted:
 - a. December 14, 2021 Board Meeting Minutes as corrected
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. December 2021 Register of Claims
4. January 1-11 Register of Claims: Johnson moved to accept the register of claims, which totaled \$201,365.29. Tabor seconded the motion, which passed.
5. Correspondence: A thank you for the library's participation in Bluffton's Christmas activities was received from the Parlor City Christmas Committee.
6. Staff Report – Cindy Burchell gave a summary of her Masters of Science in Education program and thanked the board for supporting her efforts in continued education and continued education in general.
7. Committee Reports:
 - a. Building – The only activity was routine maintenance at Ossian and Bluffton with some normal repairs to be done on the Bluffton systems.
 - b. Budget - Reviewed final cash flow summary for 2021 and budgeted cash flow summary for 2022.
 - c. Policy, By-Laws, and Insurance - Library Patron Policy was reviewed.
 - d. Public Awareness/Outreach – Dustin and Sarah reported on their report to County Council last week. County Council had the greatest interest/concern over going fine free and the book a librarian program.
 - e. Nominating - Nothing
 - f. Director Evaluation – Nothing
8. Unfinished Business: - Nothing
9. Personnel Updates: Nothing
10. New Business:
 - a. Tabor moved that resolution 22-01 'Encumbered Operating Funds' be adopted. The motion was seconded by Eicher and passed.

- b. Tabor moved that resolution 22-02 'Transfer of Appropriations in Operating' be adopted. The motion was seconded by Gentis and passed.
- c. Gentis moved that resolution 22-03 'Transfer to Rainy Day' be adopted. The motion was seconded by Johnston and passed.
- d. Tabor moved that Sarah be authorized to join IDL. The motion was seconded by Gentis and passed.

11. Director Updates: Library Closed: All day Feb. 21st

Community Meetings/Activities attended outside the library:

Bluffton NOW! Board Meeting
Chamber Board meeting
Chamber Executive Board Meeting
Rotary Meetings
Wells County Foundation Board

Meeting Updates inside the library:

Department Head meeting – COVID changes, programming stats changes, new High School intern, Overdrive changes

Current Projects/Big Programs/News:

-After-Hour Pick-up – the lockers have been ordered and we are now working on prepping the sights for install.

-Long Range Plan – 2022 is the last year for our current Long Range Plan. Starting in 2022, we will start to create our Long Range Plan for 2023-2027

12. Round-Table

13. Next Meeting – Tuesday February 8, 2022 @ 6:30 at Bluffton

14. Meeting was adjourned at 7:27 by Brown

Dustin Brown, Acting President

Stephen Tabor, Secretary