Present: Brown, Eicher, Gentis, Johnson, MacNeill, Tabor
Absent: Smith, Stauffer

1. Call to Order: Acting President Dustin Brown called the meeting to order at 6:35 PM
2. Public Input: None
3. Consent Agenda: Tabor moved to accept the consent agenda with one correction to December’s meeting’s minutes. Gentis seconded the motion, which passed. The following items were approved and adopted:
   a. December 14, 2021 Board Meeting Minutes as corrected
   b. Librarian’s Report
   c. Treasurer’s Report
   d. December 2021 Register of Claims
4. January 1-11 Register of Claims: Johnson moved to accept the register of claims, which totaled $201,365.29. Tabor seconded the motion, which passed.
5. Correspondence: A thank you for the library’s participation in Bluffton’s Christmas activities was received from the Parlor City Christmas Committee.
6. Staff Report – Cindy Burchell gave a summary of her Masters of Science in Education program and thanked the board for supporting her efforts in continued education and continued education in general.
7. Committee Reports:
   a. Building – The only activity was routine maintenance at Ossian and Bluffton with some normal repairs to be done on the Bluffton systems.
   c. Policy, By-Laws, and Insurance - Library Patron Policy was reviewed.
   d. Public Awareness/Outreach – Dustin and Sarah reported on their report to County Council last week. County Council had the greatest interest/concern over going fine free and the book a librarian program.
   e. Nominating - Nothing
   f. Director Evaluation – Nothing
8. Unfinished Business: - Nothing
9. Personnel Updates: Nothing
10. New Business:
    a. Tabor moved that resolution 22-01 ‘Encumbered Operating Funds’ be adopted. The motion was seconded by Eicher and passed.
b. Tabor moved that resolution 22-02 ‘Transfer of Appropriations in Operating’ be adopted. The motion was seconded by Gentis and passed.
c. Gentis moved that resolution 22-03 ‘Transfer to Rainy Day’ be adopted. The motion was seconded by Johnston and passed.
d. Tabor moved that Sarah be authorized to join IDL. The motion was seconded by Gentis and passed.

11. Director Updates: Library Closed: All day Feb. 21st

Community Meetings/Activities attended outside the library:
Bluffton NOW! Board Meeting
Chamber Board meeting
Chamber Executive Board Meeting
Rotary Meetings
Wells County Foundation Board

Meeting Updates inside the library:
Department Head meeting – COVID changes, programming stats changes, new High School intern, Overdrive changes

Current Projects/Big Programs/News:
- After-Hour Pick-up – the lockers have been ordered and we are now working on prepping the sights for install.

- Long Range Plan – 2022 is the last year for our current Long Range Plan. Starting in 2022, we will start to create our Long Range Plan for 2023-2027

12. Round-Table
13. Next Meeting – Tuesday February 8, 2022 @ 6:30 at Bluffton
14. Meeting was adjourned at 7:27 by Brown

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Dustin Brown, Acting President

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Stephen Tabor, Secretary