

Resolution 20-4 to Authorize the Library Director to Approve Changes in Work for the 2020 Building Renovation

WHEREAS, the Library is going through a construction project which will require approval of change orders, Construction Change Directives or orders for a minor change in the work within 2-3 days.

WHEREAS, the board recognizes that it is beneficial to the library financially to approve changes in the work for the construction project within 2-3 days.

NOW THEREFORE BE IT RESOLVED, that the Board has approved the Library Director to approve changes in the work, for the construction project, under \$5,000 without the immediate approval of the Board.

BE IT FURTHER RESOLVED, that the Board has approved the Library Director, Building Committee Chairperson and Board President to approve changes in the work, for the construction project, between \$5,000 and \$10,000 without the immediate approval of the Board.

BE IT FURTHER RESOLVED, that the following procedures will be followed in the event a change order is needed:

- (1) The library director will notify the Board of any changes in the work requests by email and the Library director will approve or deny changes under \$5,000.
- (2) For changes in the work between \$5,000 and \$10,000, the Library Director will wait for approval by email from the Building Committee Chairperson and Board President to approve changes in the work between \$5,000 and \$10,000.
- (3) The library board shall review and allow the changes in the work at the library board's first regular or special meeting following the change order.

DULY ADOPTED by the Board of Trustees of the Wells County Public Library at its regular meeting held on the 14th day of January, 2020, at which meeting a quorum was present.

NAY

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ATTEST:

Secretary