

Board Calendar 2019-2020

September

- *President appoints standing committees
- *Public Hearing on Budget
- *Internal Control Policy
- Staff recommends policy changes to Board Policy Committee
- Internal Control Training for new members
- Staff In-Service-Street Fair Week 16-21

October

- *Review Employment & Benefits Policies
- *Board adopts budget
- Budget uploaded to Gateway

November

- *Cafeteria 125 Plan
- *Health Insurance Renewal
- *Board approves policy changes

- Bookkeeping Workshop
- ILF Conference 3-5
- Staff Evaluations

December

- *Review Patron and Meeting Room Policies

January

- *Board of Finance Meeting (after board mtg)
- *Review Investment/Credit Card Policy

February

- *Board sets Non-Resident Card Fee
- *Lawn Maintenance Contract Bids
- *Review Hours & Access to Information

Director submits Annual Report

March

- *WCPL Endowment Fund dividends due
- *Board Reviews Long-Range Plan
- *Review Circulation & Collection Policies
- Director Submits Bond&Interest Report

April

- *Director Evaluations
- *Review Donor, Exhibit & Fixed Asset Policies

National Library Week 19-25
ILF Regional Conference

May

- Board Meeting at Ossian Library*
- *Set Budget Calendar
- *Review Services and Small Purchase Policies

Annual Budget Workshop

June

- *Public Hearing to Review Internet Use Policy
- *Director Evaluation
- *Executive Session to discuss personnel pursuant to IC 5-14-1.5-6 (after board mtg)

AVGQ is posted July 1st
Send board reappointment/resignation letters to appointing bodies

July

- *Review Compensation & Workplace Policies
- *Budget Committee meets
- *Nominating Committee meets

August

- *Annual Board Meeting (after board mtg)
 - *Elect officers
 - *Final committee reports
- *Approve Budget
- *Publicize Budget
- *Review Board Meeting Public Participation Policy

ILF Youth Services Conference

- *Requires Board or Committee Action