

Wells County Public Library  
Library Board of Trustees Meeting  
200 West Washington Street  
Bluffton, Indiana 46714  
October 11, 2016

Present: Chaney, Johnson, Ramsey, Tabor, Acord, Minniear, Davis

Absent: Gentis

1. Call to Order: The meeting was called to order at 6:34 by President Minniear.
2. Public Input: None
3. Consent Agenda: Johnson moved to accept the consent agenda. Tabor seconded the motion, which passed. The following items were approved and adopted:
  - a. September 13, 2016 Regular Board meeting minutes
  - b. Librarian's Report
  - c. Treasurer's Report
  - d. September 14-30, 2016 Register of Claims totaling \$70,806.01
4. October 1-11, 2016 Register of Claims: Acord moved to accept the register of claims, which totaled \$130,921.42. Ramsey seconded the motion, which passed.
5. Correspondence: None
6. Staff Reports: Alice Curry presented information on the 2016 One Book One County Read. The book is A Place Called Hope. Philip Gulley, the author, will present a program on his book on October 20. This presentation is funded by The Friends of the Library.
7. Committee Reports:
  - a. Building:
    - \* Space Lease: November will begin rent payments of \$325.
    - Roof Project: The repairs are still in progress. The caulking has been completed.
    - \* Lighting Project: Cost proposal were received from Energy Harness and Vision Lighting to convert to LED lighting in the library. Johnson made a motion to approve the exterior lighting conversion for the exterior of the building to be completed at a cost of less than \$2,700. Chaney seconded the motion,

which passed. Johnson made a second motion to give Davis permission to apply for some reimbursement for the project from Bluffton NOW. Chaney seconded the motion, which passed.

8. Policy & By-Laws:

a. The Internet Policy was reviewed. No changes were recommended.

b. Health Insurance: The United Health Care renewal amount has been received. Davis will review other health care insurance plans and the board will give approval to a plan at the November meeting.

9. Public Awareness/Outreach: Acord reported that she attended the September In-service meeting to share the announcement of the WCPL being named Indiana Library of the Year for 2016.

Davis gave a brief summary of the successful Children's Book Festival Event. Approximately 1,500 people attended the event.

10. Director Search: Acord reported that internet postings have been made for the WCPL director position. The committee will work this month to formulate interview questions.

11. Unfinished Business: None

12. New Business

a. Adopt 2017 Budgets:

Motion made by Johnson to adopt the 2017 Rainy Day Budget of \$260,000. Ramsey seconded the motion, which passed.

b. Motion made by Johnson to adopt the 2017 General Budget of \$2,386,000. Minniear seconded the motion, which passed.

c. Motion made by Acord to adopt the 2017 Debt Service Budget of \$355,200. Ramsey seconded the motion, which passed.

d. Motion made by Acord to adopt the 2017 Library Improvement Reserve Budget of \$150,000. Tabor seconded the motion, which passed.

e. Motion made by Acord to adopt Ordinance 16-05 for Appropriations and Tax Rates. Tabor seconded the motion, which passed.

13. Other Items for Consideration: None

14. Floor was opened for roundtable comments from the board members.

15. Next Meeting Announcement:

Monday, November 7, 2016 @ 6:30 PM at the Main Library.

16. Adjournment: The meeting was adjourned by Minniear at 7:44PM.

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Robin Minniear, President

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Nancy Johnson, Secretary

An Executive Session was held immediately following the meeting to discuss personnel pursuant to IC 5-14-1.5-6.1(b)(9)