

Library Board Meeting

Wells County Public Library

Tuesday, December 12, 2017

Present: Johnson, Minniear, Ramsey, Tabor
Sarah MacNeill, Library Director
Absent: Acord, Brown, Gentis

1. Call to Order: The meeting was called to order by President Tabor at 6:31 PM.
2. Public Input: None.
3. Consent Agenda: Ramsey moved to accept the consent agenda and was seconded by Tabor. Motion carried with a 4-0 vote.
 - a. Librarian's Report
 - b. Correspondence: None.
4. December 1-12, 2017 Register of Claims in the amount of \$170,168.07 were approved with a 4-0 vote following a motion by Johnson, seconded by Minniear.
5. Committee Reports
 - a. Building
 - i. Meeting Room/Foyer update: Mrs. MacNeill reported that the meeting room repair is completed and the foyer drain has been replaced. We still need to schedule a time for the restoration of the ceiling in the foyer. We are hoping there won't be mold. Tremco is still working on figuring out where the leak is happening in the storyhour room.
 - b. Budget
 - c. Policy, By-laws and Insurance
 - i. Patron and Meeting Room Policies: These were discussed with no changes recommended.
 - d. Public Awareness/Outreach
 - e. Nominating
 - f. Director Evaluation
6. Unfinished Business
7. New Business
 - a. Approve 2018-2022 Long Range Plan: Mrs. MacNeill noted that the long-range plan included investigating a branch in the southern part of the county and to reorganize the main library's spaces to better serve the changing community needs. The plan was approved with a 4-0 vote following a motion by Ramsey and a second by Tabor.
 - b. Notary Changes/Charging: Mrs. MacNeill advised the board members about recent change in legislation about the notary public officials employed by the library and the steps taken to comply.
8. Roundtable: None.
9. Next Meeting Announcements:
 - a. Regular Meeting-- Tuesday, January 9, 2018, at 6:30 PM at the Bluffton branch.
9. Adjournment: Tabor adjourned the meeting at 6:56 PM.

Steve Tabor, President

Robin Minniear, Secretary