

Library Board Meeting

Wells County Public Library

Tuesday, August 14, 2018

Present: Acord, Brown, Gentis, Johnson, Minniear, Ramsey, Tabor
Sarah MacNeill, Library Director
One guest: Debbie Johnson, incoming board member

1. Call to Order: The meeting was called to order by President Tabor at 6:34 PM.
2. Public Input: There was no public input.
3. Consent Agenda: The consent agenda was accepted with a 7-0 vote following a motion by Johnson, seconded by Ramsey.
 - a. July 10, 2018 [Board Meeting Minutes](#)
 - b. [Librarian's Report](#)
 - c. [Treasurer's Report](#)
 - d. July 2018 [Register of Claims](#)
4. August 1-14, 2018 [Register of Claims](#): The August 1-14 register of claims in the amount of \$147,541.22 was approved with a 7-0 vote following a motion by Johnson, seconded by Minniear.
5. Correspondence
6. Staff Report-Circulation Desk: The board members visited the circulation desk for an explanation of the performance of duties there by staff manager Teresa Dustman.
7. Committee Reports
 - a. Building
 - i. Storyhour Room: Protech started working on the storyhour room. They came across a material they have never seen before, so they are having it tested just to be safe. The cavity is mostly open and the mold stops just before the register on the North wall. The unknown material is between the East wall and the Children's Room, so we will know how far the mold goes after the material testing. Nate said that after this week's rain, the wall is visibly wet so it must be coming from somewhere higher than the floor. We don't have enough insulation out at this time to see exactly where the leak is coming from.
 - ii. [1st Building Concept](#): Committee, stakeholder and public meetings are planned through September on the long-range renovation plans for the main building.
 - b. Budget
 - i. [Budget Calendar](#):
 - c. Policy, By-laws and Insurance
 - i. [Board Meeting Public Participation](#)
 - d. Public Awareness/Outreach

- e. Nominating
 - f. Director Evaluation
- 8. Unfinished Business
- 9. New Business
 - a. New Hire: Hannah Coblentz was approved as a Library Clerk I, starting July 25, 2018 for 20 hours a week at a rate of \$9.99 following a motion by Johnson, seconded by Brown, and a 7-0 vote. In addition, Melody Smith was hired August 13 as a part-time clerk at Ossian for 12 hours a week at \$9.99 with no benefits. Janelle Barton has resigned for a full-time position.
 - b. [Approve 2019 Salary Resolution 18-04](#): Approved with a 7-0 vote after a motion by Johnson, seconded by Ramsey.
 - c. [Approve 2019 Rainy Day Budget](#): Motion by Acord, seconded by Ramsey, approved with a 7-0 vote for \$240,000.
 - d. [Approve 2019 Operating Budget](#): Approved with a 7-0 vote following a motion by Minniear, seconded by Acord, in the amount of \$2,403,782.
 - e. [Approve 2019 Bond & Interest Budget](#): Approved at \$359,700 following a 7-0 vote after a motion by Acord, seconded by Brown.
 - f. [Approve 2019 LIRF Budget](#): Motion by Minniear, seconded by Gentis, and a 7-0 vote for \$235,000.
 - g. [Approve Notice to Taxpayers](#): Motion by Ramsey, seconded by Gentis, and a 7-0 vote.
- 10. Other Items for Consideration
 - a. Director Updates
 - i. [Summer Reading Stats](#) were reported
 - ii. [Literary Tour](#)
 - iii. Alcohol at Library Programs: A dialogue was begun on whether we want to allow library programming which would allow the serving of alcohol and what parameters might be required for that. Other area libraries have done that and had good success with the right event (i.e. murder mystery night). There are many things to consider. Mrs. MacNeill was asked to explore legal questions with library directors that have the programs.
- 11. Roundtable: Nancy Johnson read a statement about her gratitude for her years on the board and best wishes for the remaining members upon her retirement. This was also the last meeting for Acord. The One Book One County selection has been chosen and board members were informed of the title.
- 12. Next Meeting Announcements:
 - a. Regular Meeting-- Tuesday, September 11, 2018 @ 6:30pm.
 - i. Public Hearing on 2018 Budgets
- 13. Adjournment

LIBRARY BOARD MEETING
Wells County Public Library
Main Library

ANNUAL MEETING

1. Nominating Committee Report by Johnson
2. Election of Board Officers: The slate of officers was presented as follows by nominating committee chair Johnson:
 - a. President Tabor
 - b. Vice-President Gentis
 - c. Secretary Miller
 - d. Treasurer MinniearAll voted in favor with a unanimous signaling of aye.
3. Reading of the By-Laws waived upon motion by Acord and unanimous vote by the body.
4. Adjournment by Tabor at 7:25 PM

Steve Tabor, President

Robin Minniear, Secretary