

Library Board Meeting

Wells County Public Library

Tuesday, April 10, 2018

Present: Acord, Brown, Gentis, Minniear, Ramsey, Tabor

Sarah MacNeill, Library Director

Absent: Johnson

1. Call to Order: The meeting was called to order by President Steve Tabor at 6:30 PM.
2. Public Input: None.
3. Consent Agenda: Minniear moved to approve the consent agenda and was seconded by Gentis. The motion passed with a 6-0 vote.
 - a. March 13, 2018 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. March 2018 Register of Claims
4. April 1-10, 2018 Register of Claims. Tabor made a motion to approve the register of claims for \$138,637.60 and was seconded by Ramsey. The motion passed with a 6-0 vote.
5. Correspondence: Mrs. MacNeill noted that we were able to donate 100 books to Kate's Kart following the Winter Reading Program.
6. Staff Report: Emily Marshall, community relations manager, gave a report on Libby, the new digital and audiobook app and instructed the board members on how to use it. It is more user friendly and less cumbersome than the original OverDrive app.
7. Committee Reports
 - a. Building
 - i. Storyhour room: There was no report on the leak.
 - ii. Library Reorganization: Mrs. MacNeill is meeting with IceMiller and Umbaugh on financing plans and will be bringing more details at a later meeting. We need to develop a stakeholders group and hold meetings for public input.
 - b. Budget. A worksheet for budget development was reviewed.
 - c. Policy, By-laws and Insurance: Policies were reviewed with no changes.
 - i. Services and Small Purchase Policies
 - ii. Proposed Policy Changes
 - d. Public Awareness/Outreach
 - e. Nominating
 - f. Director Evaluation
8. Unfinished Business: It was noted that the cleaner at Ossian has been working for a lengthy period with no contract. Mrs. MacNeill was directed to negotiate terms of a contract with her, including hours, supplies, and rate of pay.
9. New Business

10. Other Items for Consideration
11. Roundtable: Mrs. MacNeill noted that the DLGF rep in the Indiana Room has taken another position and won't be using the space. It was determined that in the future, we will not be offering that use again.
National Library Week is April 8-14 with a fine free day on April 12.
12. Next Meeting Announcements: Regular Meeting—The next meeting will be at 6:30 p.m. on Tuesday, May 8 at the Ossian Branch.
13. Adjournment: Tabor adjourned the meeting at 7:24 PM.

Steve Tabor, President

Robin Minniear, Secretary