

Wells County Public Library
Library Board of Trustees Meeting

200 West Washington Street
Bluffton, Indiana 46714
November 7, 2016

Present: Chaney, Gentis, Johnson, Ramsey, Tabor, Acord, Minniear, Davis
Absent: None

1. Call to Order: The meeting was called to order at 6:30 by President Minniear.
2. Public Input: None
3. Consent Agenda: Acord moved to accept the consent agenda. Tabor seconded the motion, which passed. The following items were approved and adopted:
 - a. October 11, 2016 Regular Board meeting minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. October 21-31, 2016 Register of Claims totaling \$371,705.52
4. November 1-7, 2016 Register of Claims: Johnson moved to accept the register of claims, which totaled \$335,286.96. Tabor seconded the motion, which passed.
5. Correspondence: None
6. Staff Reports: Bicentennial Celebration flyers for the Wells County Events for December 8-11, 2016 were presented by Davis.
7. Committee Reports:
 - a. Building:
 - Roof Project: The water check will be performed November 9 at 1 p.m.
 - Entry Repair: Davis will be looking for someone to do the drywall repair.
 - Front Desk and Children's Room Office: The front circulation desk will be replaced and the children's room office refurnished.
 - b. Policy & By-Laws: IN the Public Trust—Library Organizations and Acronyms were reviewed by board members. The board will review the long range plan in January and February.
 - c. Public Awareness/Outreach: Plans for the staff Christmas treat from the board were made.
 - d. Director Search: The search deadline is November 14. The committee has compiled interview questions.
8. Unfinished Business: None
9. New Business:
 - a. Johnson made a motion to hire Brian Christman as the IT Manager effective November 1, 2016. He will work full-time as an exempt employee at the salary of \$26/hr. or \$52,000/yr. He will continue at this rate until January 2018. Ramsey seconded the motion. Motion passed.

- b. Health Insurance: Acord made a motion to continue with United Health Care. The library will contribute \$600 per month for eligible employees. The employee will pay the remainder of the monthly cost. Minniear seconded the motion, which passed.
 - c. Termination of Lincoln Retirement Plan—Adopt Resolution 16-06. Johnson made a motion to adopt Resolution 16-06. Tabor seconded the motion which passed.
10. Other Items for Consideration: None
 11. Floor was opened for roundtable comments from the board members.
 12. Next Meeting Announcement: The next meeting will be Tuesday, December 13, 2016 @ 6:30 PM at the Main Library.
 13. Adjournment: The meeting was adjourned by Minniear.

Robin Minniear, President

Nancy Johnson, Secretary