

Wells County Public Library
Library Board of Trustees Meeting

200 West Washington Street

Bluffton, Indiana 46714

February 9, 2016

Present: Johnson, Ryan, Stettner, Acord, Minniear, Davis, Schultz from the News Banner, Baumgartner and Mac Neil from WCPL:

1. Call to Order: President Minniear called the meeting to order at 6:32 PM.
2. Public Input: None
3. Consent Agenda: Stettner moved to accept the consent agenda. Ryan seconded the motion, which passed. The following items were approved and adopted:
 - a. January 12, 2016 Regular Board meeting minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. January 2016 Register of Claims totaling \$311,575.81
4. February 1-9, 2016 Register of Claims: Ryan moved to accept the register of claims, which totaled \$52,669.52. Stettner seconded the motion, which passed.
5. Correspondence: None
6. Staff Reports: Teen librarians Leah Baumgartner and Sarah Mac Neil reported on the monthly Chat 'n Chew Book Clubs that they host at Southern Wells School during the lunch hour.
7. Committee Reports:
 - a. Building: The restroom project is almost finished.
 - b. Policy & By-Laws: No policy review this month. Instead a review of the document IN the Public Trust continued.
 - c. Public Awareness/Outreach:
 1. FOL Book Sale has begun
 2. Indiana State Park Pass is available for check-out.
8. Unfinished Business: None
9. New Business:
 - a. 2015 Review by Davis
 1. Construction of storybook walks is underway for Ossian and Bluffton.
 2. Mayor has approved closing Washington Street in front of the library for the 1st Book Festival in October.
 3. E-book purchases have increased by 35%.
 4. The cost of library building repairs and maintenance is 50% less than a few years ago. Davis attributes this to upgrading/improving the H-vac system.
 - b. 2015 Annual Report has been posted and can be reviewed by using the link in the agenda.
 - c. 2016 Non-resident fee: A motion was made by Ryan to set the non-resident fee at \$70. Acord seconded the motion, which passed.

- d. Landscape/Snow Removal Contracts: A motion was made by Stettner to approve landscape/snow removal contracts for Steve's Landscaping in the amounts presented. Motion was seconded by Acord, which passed.
 - e. A therapy dog will begin visiting the library monthly on Tuesday evenings. Children will have the opportunity to read to the dog. The dog is sponsored by Therapy Dogs International and this group will provide liability insurance.
 - f. Hoosier S.T.A.R.T. can now be available to library employees. It will offer more choices in retirement benefits at a lower cost. Davis will schedule a presentation for board members at a future meeting.
 - g. Spring In-Service: Acord made a motion to set the in-service for Friday, May 20. The staff will receive training from 8-12. The library will be closed during the training and open at 1 pm. Minniear seconded the motion which passed.
- 10. Other Items for Consideration: None
 - 11. Floor was opened for roundtable comments from the board members.
 - 12. Next Meeting Announcement:
Tuesday, March 8, 2016 @ 6:30 PM at the Main Library.
 - 13. Adjournment: The meeting was adjourned by Minniear at 7:43 PM

Robin Minniear, President

Nancy Johnson, Secretary