

Wells County Public Library
Library Board of Trustees Meeting

200 West Washington Street

Bluffton, Indiana 46714

June 13, 2017

Present: Acord, Chaney, MacNeill, Minniear, Ramsey, Tabor

Absent: Gentis, Johnson

1. Call to Order: The meeting was called to order at 6:35 by President Minniear.
2. Public Input: None
3. Consent Agenda: Ramsey moved to accept the consent agenda. Minniear seconded the motion, which passed. The following items were approved and adopted:
 - a. May 9, 2017 Regular Board meeting minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. May 10-31, 2017 Register of Claims totaling \$98,308.65
4. June 1-13, 2017 Register of Claims: Chaney moved to accept the register of claims, which totaled \$128,596.82. Tabor seconded the motion, which passed.
5. Correspondence: CJ's Family Flooring sent a thank you note for the Library allowing them to supply the Library.
6. Staff Reports: Teresa Dustman reported on the Leadership Academy.
7. Committee Reports:
 - a. Building:
 - Tabor moved that the full roof repair be made at a cost of \$17,500. Ramsey seconded the motion which passed.
 - The addition of power door openers for the bathroom doors was discussed. Since the current doors are ADA complaint and the real issue seems to be hygiene related, a hand sanitizer will be added outside the restrooms.
 - The addition of vending machines was discussed and it was decided two machines would be added and that the Library would take no profit from the machines.
 - b. Policy & By-Laws:
 - The Internet Use Policy was reviewed. Some minor changes were made for clarity.
 - The policy committee will review proposed Library Policy changes proposed by library personnel and present a proposal at the next meeting.
 - c. Public Awareness/Outreach: The community input for the strategic plan is complete and the summary of the input is being completed. Once complete the department heads will begin writing the plan.
 - d. Nominating: Chaney's term will expire this year, so the county council will need to make a new appointment. The nominating committee will need to propose a slate of officers for the August meeting.

- e. The budget calendar was reviewed and once AVGQ is available on June 30 the budget can begin to be put together.
8. Unfinished Business: None
9. New Business:
 - a. Tabor moved that Nathanael Reinhard be hired as the Maintenance Manager, a full time position paying \$18.00 per hour. Chaney seconded the motion, which passed.
 - b. Acord moved that the rental request for the Annex parking lot by the Street Fair Association be approved. Ramsey seconded the motion, which passed.
10. Other Items for Consideration: Macneill reported on the summer reading program,
11. Floor was opened for roundtable comments from the board members.
12. Next Meeting Announcement: The next meeting will be Tuesday, July 11, 2017 @ 6:30 PM at the Main Library.
13. Adjournment: The meeting was adjourned at 7:35 by Minniear.

Robin Minniear, President

Stephen Tabor, Acting Secretary