

**Wells County Public Library**  
**Library Board of Trustees Meeting**

200 West Washington Street  
Bluffton, Indiana 46714  
December 13, 2016

Present: Acord, Chaney, Davis, Gentis, Minniear, Ramsey, Tabor

Absent: Johnson

1. Call to Order: The meeting was called to order at 6:30 by President Minniear.
2. Public Input: None
3. Consent Agenda: Chaney moved to accept the consent agenda. Tabor seconded the motion, which passed. The following items were approved and adopted:
  - a. November 7, 2016 Regular Board meeting minutes
  - b. Librarian's Report
  - c. Treasurer's Report
  - d. November 9-30, 2016 Register of Claims totaling \$72,577.12
4. December 1-13, 2016 Register of Claims: Tabor moved to accept the register of claims, which totaled \$122,231.03. Minniear seconded the motion, which passed.
5. Correspondence: Indiana sent an E-mail announcing they would again in 2017 be supplying a park pass to the library for check out.
6. Staff Reports: Judy Maxwell presented the Cake Pan collection that is available for check out.
7. Committee Reports:
  - a. Building:
    - To date there has been no issue with the roof/tower repair. It may be that the repair has in fact been successful
    - Two contractors have been in to look at the ceiling repair, but neither has provided a quote at this point. It seems contractors are currently very busy.
  - b. Policy & By-Laws: Nothing
  - c. Public Awareness/Outreach: Cheese balls and crackers have been purchased for the library staff at Bluffton and Ossian.
  - d. Director Search: To be discussed under new business.
8. Unfinished Business: Exterior Lighting Project – Acord moved that the contractor for the project be changed to ACDC at a total cost of \$9690.00. Ramsey seconded the motion which passed.
9. New Business:
  - a. Library Cafeteria Plan – Tabor moved Resolution 16-07 establishing the insurance cafeteria plan be approved. Minniear seconded the motion, which passed.
  - b. Director Search- The search committee recommended that Sarah MacNeil be hired as director of the Wells County Public Library at the salary of \$60,000 upon the retirement of Stephanie Davis. The committee further

recommended that Sarah's start date would be January 24<sup>th</sup> to allow adequate time for transition. Acord moved that the recommendation be approved. Ramsey seconded the motion, which passed.

10. Other Items for Consideration: None
11. Floor was opened for roundtable comments from the board members.
12. Next Meeting Announcement: The next meeting will be Tuesday, January 10, 2017 @ 6:30 PM at the Main Library.
13. Adjournment: The meeting was adjourned at 7:15 by Minniear.

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Robin Minniear, President

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Stephen Tabor, Acting Secretary