

Librarian's Report

May 14, 2019

Staff Report

Our staff report will be presented by Annette on the Summer Reading Program

Building Updates

County Council Meetings

The County Council tabled the decision about the Library's Bond. Please attend the meeting in support if possible. Hopefully, I will have a positive update for the librarian's report on Tuesday Morning.

Budget

The budget calendar for 2019 is attached to the agenda. Below, I have listed the major dates that affect us:

June 30-Assessed Value Growth Quotient (AVGQ) is provided

July 14-Beginning of Department Budget Workshops

July 14-Receive our estimate of permissible property tax levy

July 14-Receive our estimate of the miscellaneous revenue

July 31-Circuit Breaker estimates

August 1-Receive Net Assessed values

August 13-Board meeting: Approve Salary Resolution and Proposed Budget

- Hold Hearing on Additional Appropriation

- Adopt Additional Appropriation resolution

- Adopt Final Bond Resolution

- Adopt Resolution accepting Post-Issuance procedures

September 10-Board meeting: Public Hearing on Proposed Budget

October 8-Adopt 2020 budget

Policy, By-laws and Insurance

Our policy to review is the Internet Use Policy.

Street Fair Request

Again the Bluffton Free Street Fair would like to rent the Library/Annex lot from Saturday, September 14th through Saturday, September 22nd for \$150.

New Hires

Meagan has taken a new job that will allow her to work from home with her family. We have offered the position of Media Services Clerk to an interviewee, I will update this report once we know her response.

Other Items for Consideration

Director Updates

Community Meetings/Activities attended outside the library:

- Creative Arts Board Meeting
- YMCA Board Meeting
- Chamber Board meeting
- Rotary Meetings
- Leadership Academy Level 3
- Friends of the Library Board meeting

Library Meeting Updates:

Department Head meeting-moved to Friday, June 14th.

Current Projects/Big Programs/News:

Upcoming:

-Creating a Technology Training program for Staff- have had communication from Huntington and Carmel Clay on their Tech Competency Training program. They were very kind to share with us all of their forms and processes.

-Creating a Corporate Culture for the library for staff to reference our mentality and values when interacting with staff and patrons. We will be using the tools we learned from the Harwood Training to create our Corporate Culture.

-Policy Committee is starting to review and update the Emergency Response Plan.

Grants: