

Encumbered Report for 100 Operating Fund
Wells County Public Library

Report Date: From **12/1/16** *To* **12/31/16**

<i>Account # Description</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>	<i>Encumbered</i>	<i>True Balance</i>
<i>1. Personal Services</i>							
1.1 SALARIES AND WAG	\$0.00	\$0.00	\$0.00	\$0.00	#Num!	\$0.00	\$0.00
1.11 Salary of Library Direct	\$74,818.00	\$8,632.80	\$74,817.60	\$0.40	0.0	\$0.00	\$0.40
1.12 Full Time Staff Wages	\$450,029.00	\$52,051.20	\$441,774.38	\$8,254.62	1.8	\$0.00	\$8,254.62
1.13 Part Time Staff Wages	\$467,083.00	\$46,788.46	\$403,514.86	\$63,568.14	13.6	\$0.00	\$63,568.14
1.14 Wages of Janitor	\$33,512.00	\$2,925.60	\$25,976.43	\$7,535.57	22.5	\$0.00	\$7,535.57
1.15 College Clerks	\$10,982.00	\$680.41	\$7,226.68	\$3,755.32	34.2	\$0.00	\$3,755.32
1.16 Pages	\$26,430.00	\$1,771.35	\$17,867.84	\$8,562.16	32.4	\$0.00	\$8,562.16
1.21 Employer's share-FICA	\$81,647.00	\$8,447.05	\$70,742.18	\$10,904.82	13.4	\$0.00	\$10,904.82
1.22 Unemployment Compe	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0	\$0.00	\$2,000.00
1.23 Employer's Cont PERF	\$74,799.00	\$8,617.17	\$73,356.41	\$1,442.59	1.9	\$0.00	\$1,442.59
1.24 Employer's Cont. Grou	\$90,000.00	\$0.00	\$78,117.59	\$11,882.41	13.2	\$0.00	\$11,882.41
1.31 Substitutes	\$500.00	\$0.00	\$0.00	\$500.00	100.0	\$0.00	\$500.00
Subtotal	\$1,311,800.00	\$129,914.04	\$1,193,393.97	\$118,406.03	9.0	\$0.00	\$118,406.03
<i>2. Supplies</i>							
2.11 Official Records	\$500.00	\$86.50	\$632.94	(\$132.94)	-26.6	\$0.00	(\$132.94)
2.12 Stationery & Supplies	\$1,748.03	\$0.00	\$935.06	\$812.97	46.5	\$171.57	\$641.40
2.13 Other Office Supplies	\$11,010.99	\$1,637.10	\$8,197.63	\$2,813.36	25.6	\$0.00	\$2,813.36
2.21 Cleaning & Sanitation	\$9,000.00	\$1,326.16	\$7,846.28	\$1,153.72	12.8	\$478.50	\$675.22
2.22 Fuel, Oil, & Lubricants	\$1,500.00	\$51.01	\$546.57	\$953.43	63.6	\$0.00	\$953.43

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2.23 Other Operating Suppli	\$6,000.00	\$948.98	\$4,132.90	\$1,867.10	31.1	\$0.00	\$1,867.10
2.31 Building Matl. & Suppli	\$1,000.00	\$20.34	\$159.52	\$840.48	84.0	\$0.00	\$840.48
2.32 Paint & Painting Suppli	\$500.00	\$0.00	\$0.00	\$500.00	100.0	\$0.00	\$500.00
2.33 Repair Parts	\$1,000.00	\$0.00	\$203.82	\$796.18	79.6	\$0.00	\$796.18
2.34 Other Repair & Maint.	\$500.00	\$63.24	\$85.82	\$414.18	82.8	\$0.00	\$414.18
2.4 Other Supplies	\$19,403.15	\$3,276.08	\$8,809.22	\$10,593.93	54.6	\$0.00	\$10,593.93
Subtotal	\$52,162.17	\$7,409.41	\$31,549.76	\$20,612.41	39.5	\$650.07	\$19,962.34
3. Other Services and Charge							
3.11 Consulting/Financial S	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0	\$0.00	\$5,000.00
3.12 Engineering & Architec	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0	\$0.00	\$5,000.00
3.13 Legal Services	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.0	\$0.00	\$1,000.00
3.14 Professional Services	\$44,700.00	\$2,151.00	\$26,920.73	\$17,779.27	39.8	\$2,900.00	\$14,879.27
3.15 Online Databases & S	\$110,000.00	\$16,345.66	\$79,849.14	\$30,150.86	27.4	\$0.00	\$30,150.86
3.16 Software Licenses & M	\$87,195.54	\$6,359.83	\$76,439.55	\$10,755.99	12.3	\$0.00	\$10,755.99
3.21 Telephone & Telegrap	\$20,000.00	\$2,548.68	\$8,307.32	\$11,692.68	58.5	\$0.00	\$11,692.68
3.22 Postage	\$3,000.00	\$512.90	\$1,567.51	\$1,432.49	47.7	\$0.00	\$1,432.49
3.23 Traveling Expense	\$7,000.00	\$1,381.51	\$3,989.15	\$3,010.85	43.0	\$0.00	\$3,010.85
3.24 Professional Meetings	\$10,000.00	\$500.00	\$7,969.56	\$2,030.44	20.3	\$0.00	\$2,030.44
3.25 Freight & Express	\$1,000.00	\$0.00	\$12.41	\$987.59	98.8	\$0.00	\$987.59
3.31 Advertising & Public N	\$2,000.00	\$116.63	\$1,187.03	\$812.97	40.6	\$0.00	\$812.97
3.32 Printing, Other than Off	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0	\$0.00	\$2,000.00
3.41 Official Bonds	\$1,000.00	\$0.00	\$181.22	\$818.78	81.9	\$0.00	\$818.78
3.42 Other Insurance	\$20,000.00	\$1,398.00	\$15,595.00	\$4,405.00	22.0	\$0.00	\$4,405.00
3.51 Gas	\$25,000.00	\$2,069.77	\$6,605.91	\$18,394.09	73.6	\$0.00	\$18,394.09

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3.52 Electricity	\$70,000.00	\$4,555.87	\$53,778.60	\$16,221.40	23.2	\$0.00	\$16,221.40
3.53 Water	\$2,500.00	\$78.67	\$846.12	\$1,653.88	66.2	\$0.00	\$1,653.88
3.54 Waste Disposal Servic	\$4,500.00	\$499.46	\$3,648.87	\$851.13	18.9	\$0.00	\$851.13
3.55 Fire Protection	\$1,000.00	\$80.68	\$975.01	\$24.99	2.5	\$0.00	\$24.99
3.61 Repair/Maint - Building	\$35,000.00	\$3,457.71	\$15,241.23	\$19,758.77	56.5	\$28,526.36	(\$8,767.59)
3.62 Equipment Repairs	\$60,000.00	\$2,364.95	\$15,495.60	\$44,504.40	74.2	\$0.00	\$44,504.40
3.72 Rental Equipment	\$2,000.00	\$156.00	\$714.00	\$1,286.00	64.3	\$0.00	\$1,286.00
3.81 Payment of Bonds	\$100.00	\$0.00	\$0.00	\$100.00	100.0	\$0.00	\$100.00
3.82 Interest-Bonds	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0	\$0.00	\$2,000.00
3.91 Dues & Memberships	\$3,000.00	\$1,205.48	\$3,133.25	(\$133.25)	-4.4	\$0.00	(\$133.25)
3.93 Taxes and Assessmen	\$500.00	\$0.00	\$52.48	\$447.52	89.5	\$0.00	\$447.52
3.94 Transfer to LIRF	\$50,000.00	\$100,000.00	\$100,000.00	(\$50,000.00)	-100.0	\$0.00	(\$50,000.00)
Subtotal	\$574,495.54	\$145,782.80	\$422,509.69	\$151,985.85	26.5	\$31,426.36	\$120,559.49

4. Capitol Outlays

4.1 Land	\$100.00	\$0.00	\$0.00	\$100.00	100.0	\$0.00	\$100.00
4.2 Buildings	\$100.00	\$0.00	\$0.00	\$100.00	100.0	\$0.00	\$100.00
4.3 Improvements Other th	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.0	\$0.00	\$1,000.00
4.41 Technology	\$51,819.71	\$23,267.51	\$43,568.81	\$8,250.90	15.9	\$6,323.43	\$1,927.47
4.42 Office Equipment	\$40,303.98	\$233.81	\$22,164.27	\$18,139.71	45.0	\$0.00	\$18,139.71
4.43 Furniture & Furnishing	\$19,265.00	\$70.09	\$19,924.19	(\$659.19)	-3.4	\$9,342.48	(\$10,001.67)
4.51 Adult Books	\$102,034.37	\$6,706.10	\$53,533.17	\$48,501.20	47.5	\$9,757.87	\$38,743.33
4.52 Children's Books	\$65,187.67	\$3,585.44	\$48,751.19	\$16,436.48	25.2	\$2,752.57	\$13,683.91
4.53 Teen's Books	\$18,058.52	\$2,852.97	\$11,348.16	\$6,710.36	37.2	\$520.11	\$6,190.25
4.54 Reference	\$16,649.35	\$2,334.81	\$10,718.80	\$5,930.55	35.6	\$0.00	\$5,930.55

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4.6 Periodicals & Newspaper	\$15,000.00	\$1,418.44	\$11,339.93	\$3,660.07	24.4	\$345.02	\$3,315.05
4.71 Educational Films	\$5,407.81	\$840.51	\$2,385.22	\$3,022.59	55.9	\$281.82	\$2,740.77
4.72 Adult Entertainment Fil	\$15,980.54	\$2,046.18	\$11,733.86	\$4,246.68	26.6	\$1,396.52	\$2,850.16
4.73 Children's Entertainme	\$7,042.98	\$800.51	\$3,791.43	\$3,251.55	46.2	\$260.84	\$2,990.71
4.75 Compact Discs	\$7,293.79	\$948.33	\$4,982.77	\$2,311.02	31.7	\$149.89	\$2,161.13
4.76 Audio Books	\$21,494.93	\$2,892.94	\$16,134.68	\$5,360.25	24.9	\$2,106.00	\$3,254.25
4.77 Teen's Audio Books	\$3,115.00	\$293.95	\$2,006.81	\$1,108.19	35.6	\$211.97	\$896.22
4.78 Books/Cassettes/CD K	\$2,900.00	\$21.77	\$1,523.80	\$1,376.20	47.5	\$1,647.22	(\$271.02)
4.79 Children's Audio Books	\$9,663.63	\$490.02	\$3,691.58	\$5,972.05	61.8	\$3,041.68	\$2,930.37
4.81 Microforms	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0	\$0.00	\$5,000.00
4.82 Art Prints	\$1,000.00	\$174.00	\$794.40	\$205.60	20.6	\$0.00	\$205.60
4.83 Realia	\$6,000.00	\$1,797.27	\$2,972.58	\$3,027.42	50.5	\$165.52	\$2,861.90
4.84 Computer Software-Ad	\$12,755.00	\$543.88	\$9,298.88	\$3,456.12	27.1	\$0.00	\$3,456.12
Subtotal	\$427,172.28	\$51,318.53	\$280,664.53	\$146,507.75	34.3	\$38,302.94	\$108,204.81
Grand Total	\$2,365,629.99	\$334,424.78	\$1,928,117.95	\$437,512.04	18.5	\$70,379.37	\$367,132.67

Approved by the State Board Of Accounts for Wells County Public Library on 1/1/98.