



Library Board Meeting
Wells County Public Library
Main Library
Tuesday, April 9, 2019
Meeting Agenda
6:30 pm

Present: Tabor, Ramsey, Johnson, Brown, MacNeil – Library Director

Absent: Gentis, Smith, Minniear

1. Call to Order: The meeting was called to order by President Tabor at 6:31 PM.
2. Public Input: There was no public input.
3. Consent Agenda: The consent agenda was accepted by a 4-0 vote following a motion by Ramsey, seconded by Johnson.
 - a. March 12, 2019 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. March 2019 Register of Claims
4. April 1-9, 2019 Register of Claims: The April 1-9 Register of claims in the amount of \$148,971.07 was approved by a 4-0 vote following a motion by Tabor, seconded by Ramsey.
5. Correspondence: There was no correspondence.
6. Staff Report- Adult Services-Jason: The new tracking system presented as a best practice during Jason's classes has been implemented to determine which services are used most frequently. Question of the Week continues to be a popular attraction for teens and older children. Digitization of local records and obituaries was discussed.
7. Committee Reports
 - a. Building
 - i. County Council Meetings: to be held 4/11/19 @ 8:00 am, 4/18/11 @ 4:00 pm.
 - ii. Library plans
 - b. Budget
 - i. Budget Calendar
 - c. Policy, By-laws and Insurance
 - i. Review Donor, Exhibit & Fixed Asset Policies
 - d. Public Awareness/Outreach-We Love Our Library Signs to be implemented on an annual basis.
 - e. Nominating-none
 - f. Director Evaluation
 - i. Committee has prepared a survey using Google docs. They are seeking input on:
 1. Whom to include in distribution:

- a. Board, executive staff, general staff
2. Making the survey anonymous
 - a. Not an option with Google Forms
3. Inclusion of essay answers
 - a. Make them non-mandatory
8. Unfinished Business
9. New Business
 - a. Ossian Industrial Park Economic Development Area
 - b. Bakertilly Bond Presentation: A very thorough presentation was given by representatives from Bakertilly.
10. Other Items for Consideration
 - a. Director Updates:
 - i. Staff has been surveyed on tech competency starting point
 - ii. Moving computers to technology area
 - iii. Successful Spring Break, >200 participants
 - iv. Building a Corporate Structure among library staff
 - v. Received Wells County Foundation grant
11. Roundtable
12. Next Meeting Announcements:
 - a. Regular Meeting– Tuesday, May 14, 2019@6:30pm at the **Ossian Branch**.
13. Adjournment: The meeting was adjourned by President Tabor at 8:00.

Steve Tabor, President

Dustin Brown, Secretary