Library Board Meeting
Wells County Public Library
Main Library
Tuesday, April 9, 2019
Meeting Agenda
6:30 pm

Present: Tabor, Ramsey, Johnson, Brown, MacNeil – Library Director
Absent: Gentis, Smith, Minniear

1. Call to Order: The meeting was called to order by President Tabor at 6:31 PM.
2. Public Input: There was no public input.
3. Consent Agenda: The consent agenda was accepted by a 4-0 vote following a motion by Ramsey, seconded by Johnson.
   a. March 12, 2019 Board Meeting Minutes
   b. Librarian’s Report
   c. Treasurer’s Report
   d. March 2019 Register of Claims
4. April 1-9, 2019 Register of Claims: The April 1-9 Register of claims in the amount of $148,971.07 was approved by a 4-0 vote following a motion by Tabor, seconded by Ramsey.
5. Correspondence: There was no correspondence.
6. Staff Report- Adult Services-Jason: The new tracking system presented as a best practice during Jason’s classes has been implemented to determine which services are used most frequently. Question of the Week continues to be a popular attraction for teens and older children. Digitization of local records and obituaries was discussed.
7. Committee Reports
   a. Building
      i. County Council Meetings: to be held 4/11/19 @ 8:00 am, 4/18/19 @ 4:00 pm.
      ii. Library plans
   b. Budget
      i. Budget Calendar
   c. Policy, By-laws and Insurance
      i. Review Donor, Exhibit & Fixed Asset Policies
   d. Public Awareness/Outreach-We Love Our Library Signs to be implemented on an annual basis.
   e. Nominating-none
   f. Director Evaluation
      i. Committee has prepared a survey using Google docs. They are seeking input on:
         1. Whom to include in distribution:
a. Board, executive staff, general staff

2. Making the survey anonymous
   a. Not an option with Google Forms

3. Inclusion of essay answers
   a. Make them non-mandatory

8. Unfinished Business

9. New Business
   a. Ossian Industrial Park Economic Development Area
   b. Bakertilly Bond Presentation: A very thorough presentation was given by representatives from Bakertilly.

10. Other Items for Consideration
    a. Director Updates:
       i. Staff has been surveyed on tech competency starting point
       ii. Moving computers to technology area
       iii. Successful Spring Break, >200 participants
       iv. Building a Corporate Structure among library staff
       v. Received Wells County Foundation grant

11. Roundtable

12. Next Meeting Announcements:
    a. Regular Meeting—Tuesday, May 14, 2019@6:30pm at the Ossian Branch.

13. Adjournment: The meeting was adjourned by President Tabor at 8:00.

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Steve Tabor, President

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Dustin Brown, Secretary