Library Board Meeting
Wells County Public Library
Tuesday, December 11, 2018

Present: Tabor, Minniear, Brown, Smith, Gentis, Ramsey

Sarah MacNeil, Library Director

Absent: Johnson,

1. Call to Order: The meeting was called to order by President Tabor at 6:35 PM.
2. Public Input: There was no public input.
3. Consent Agenda: The consent agenda was accepted with a 6-0 vote following a motion by Ramsey, seconded by Gentis.
   a. November 20, 2018 Board Meeting Minutes
   b. Librarian’s Report
   c. Treasurer’s Report
   d. November 2018 Register of Claims
4. December 1-11, 2018 Register of Claims: The December 1-11 register of claims in the amount of $29,244.38 was approved with a 6-0 vote following a motion by Minniear, seconded by Ramsey.
5. Correspondence: MKM donated $50 to Friends of the Library.
6. Staff Report-Cook, Talk, Taste Cookie Exchange: The board members visited the “Cook, Talk, Taste” organization annual cookie exchange. The program was explained and board members were encouraged to take a sample of the cookies.
7. Committee Reports
   a. Building
      i. Storyhour Room: No leaks reported, walls complete.
   b. Budget: There was no budget discussion.
   c. Policy, By-laws and Insurance
      i. Library Patron Policy: Clarified the library card availability for Markle residents. Discussed the length of time video surveillance footage is retained. Sarah is to follow up with Brian to find out.
   d. Public Awareness/Outreach: Ramsey presented the cards he had made for the library staff – they look fantastic. Expense for the meat and cheese trays for library staff is to be tallied and split among the board at the January meeting.
   e. Nominating: There was no report from this committee
   f. Director Evaluation: There was no report from this committee
8. Unfinished Business: There was no unfinished business to address.
9. New Business
   a. Health Insurance:
      i. Plan Proposal
      ii. Cost Breakdown: Spending $680.76/person/month for insurance was approved with a 6-0 vote following a motion by Tabor, seconded by Ramsey.
   b. Meeting Room Policy:
i. Policy Change Option 1
ii. Policy Change Option 2
iii. Fee Schedule
iv. Staff Concerns
v. Meeting Room Stats – Changing the policy as outlined (halving rental duration and keeping rental fees that same) was approved with a 6-0 vote following a motion by Ramsey, seconded by Minniear.

c. Hot Spots: Investigation of providing Tmobile mobile internet hot spots on a one-year trial basis as check out items paid from the professional services budget was approved with a 6-0 vote following a motion by Minniear, seconded by Ramsey. Additional information is to include duration of check out and need for a checkout policy update.

10. Other Items for Consideration
   a. Director Updates

11. Roundtable: There was no roundtable discussion.

12. Next Meeting Announcements:
   a. Regular Meeting—Tuesday, January 8, 2018 @ 6:30pm.
   b. Board of Finance Meeting will follow the regular board meeting

13. Adjournment: The meeting was adjourned by President Tabor at 7:47 PM.

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Steve Tabor, President

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Dustin Brown, Secretary