



Wells County Public Library
Library Board of Trustees Meeting

200 West Washington Street
Bluffton, Indiana 46714
Meeting Minutes
Tuesday, December 14, 2021

Present: Gentis, Johnson, MacNeill, Stauffer, Tabor

Absent: Brown, Eiche, Smith

1. Call to Order: Vice President John Stauffer called the meeting to order at 6:30 PM
2. Public Input: None
3. Consent Agenda: Tabor moved to accept the consent agenda. Gentis seconded the motion, which passed. The following items were approved and adopted:
 - a. November 9, 2021 Board Meeting Minutes
 - b. Librarian's Report
 - c. Treasurer's Report
 - d. November 2021 Register of Claims
4. December 1-14 Register of Claims: Tabor moved to accept the register of claims, which totaled \$409,614.25. Johnson seconded the motion, which passed.
5. Correspondence: Two thank yous were received one written from FCS for the library's donation and one verbal from Arley Higginbotham for the donation to 'The Garage'.
6. Staff Report – None
7. Committee Reports:
 - a. Building - Nothing
 - b. Budget -
 - Reviewed the 2022 – 1782 Notice received from the state
 - Reviewed cash flow statement as projected for 2021
 - Likely need to transfer funds to the rainy day fund in January.
 - c. Policy, By-Laws, and Insurance - Employee Benefits and Non-Discrimination policies were reviewed.
 - d. Public Awareness/Outreach – Board gifts to staff were passed out and Sarah reported the staff was very appreciative.
 - e. Nominating - Nothing
 - f. Director Evaluation – Nothing
8. Unfinished Business: - Nothing
9. Personnel Updates: Tabor moved that Beth Baumgartner and Anne Rockwell be hired as shelvers for 8 hours per week at a pay rate of \$7.25 per hour. The motion was seconded by Gentis and passed.
10. New Business:
 - a. Tabor moved that the amendment to the bylaws that would allow the board to take advantage of HEA 1437 be adopted. The motion was seconded by Johnson and passed.

- b. The extension of COVID pay beyond the end of 2021 was discussed. And as a result of the discussion it was decided to let COVID pay expire. No action taken.
11. Director Updates: Library Closed: All day Dec. 23rd – 26th
5 pm Dec. 31st through January 1st

Community Meetings/Activities attended outside the library:

Bluffton NOW! Board Meeting
Chamber Board meeting
Chamber Executive Board Meeting
Rotary Meetings
Wells County Foundation Board

Meeting Updates inside the library:

Department Head meeting – Staff Christmas Breakfast, Long Range Plan Goals Chart 3, After-Hours pick-up, Hoopla

Current Projects/Big Programs/News:

-After-Hour Pick-up – Southern Wells Board president and principal are on-board with allowing after hours pick lockers to be installed. Sarah will be reaching out to the head of maintenance to make sure he is willing to mount them.

-Long Range Plan – 2022 is the last year for our current Long Range Plan. Starting in 2022, we will start to create our Long Range Plan for 2023-2027

12. Round-Table - Nothing

13. Next Meeting – Tuesday January 14, 2021 @ 6:30 at Bluffton

14. Meeting was adjourned at 7:17 by Stauffer

John Stauffer, Vice President

Stephen Tabor, Secretary